

The Township of



Rideau Lakes

**Delta Municipal Parking Lot Design -
ADDENDUM #1**

A1-PW2026-19

This addendum is being released to answer questions received on this RFP.

Please see questions received and responses noted below.

1. Q: The RFP identifies bedrock, existing foundations, and retaining walls. Can the Township provide existing geotechnical data (if available) or confirm if geotechnical investigation is expected to be included in the consultant's scope?

A: Refer to boreholes in Cambium reports for sub-grade. Geotechnical should not be required, backfill materials used at old foundations.

2. Q: Should the consultant assume that the remaining portions of the Maple Syrup Factory foundation are to be preserved and incorporated into the design, or evaluated for removal?

A: The existing foundations will need to be further reviewed during design.

3. Q: Can the Township confirm the approval of authorities involved (e.g., Township only, Conservation Authority, others)? And is pre-consultation meetings with these agencies expected to be included in the scope?

A: CRCA will need to approve design, pink line is regulated area.



4. Q: Please confirm the specific design constraints or mitigation measures that must be incorporated from the Cambium Risk Assessment. Are there known restrictions affecting grading, excavation depth, or material reuse?

A: All information is in reports, hard surface is permitted.

5. Q: Please confirm the applicable stormwater design criteria/standards (e.g., municipal guidelines, conservation authority requirements).

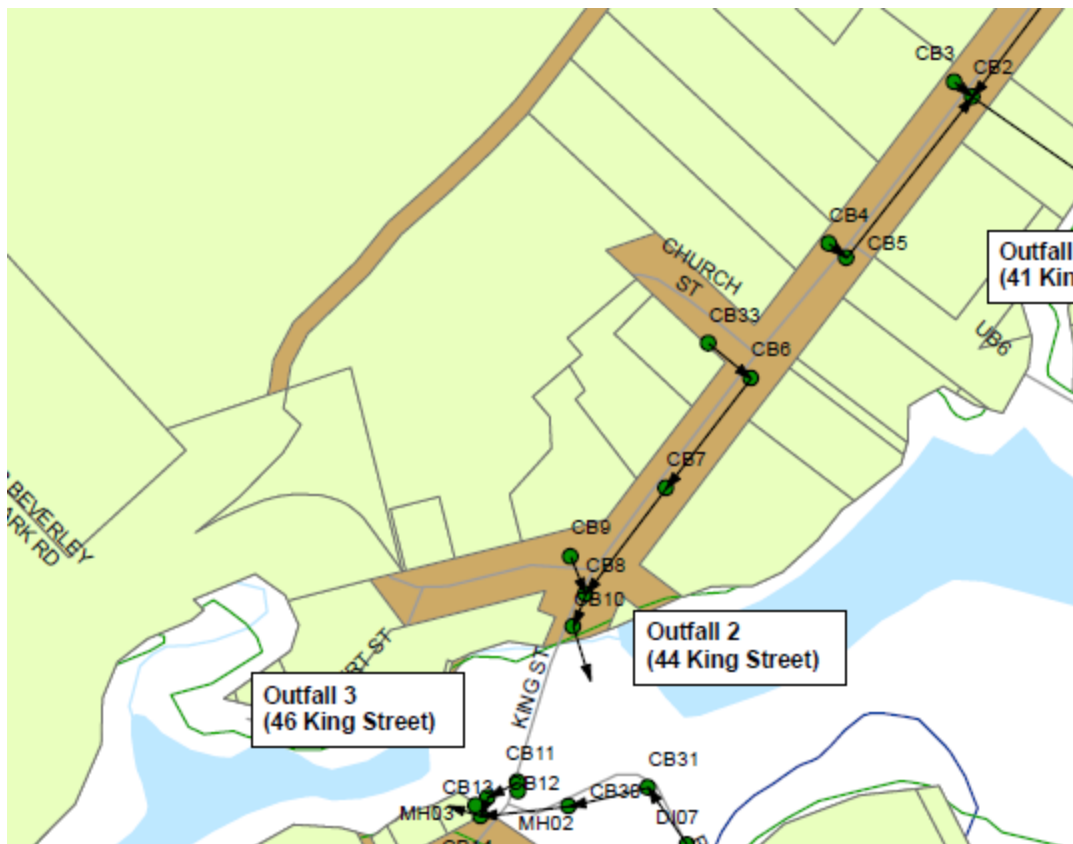
A: Municipal and CRCA stormwater management would apply.

6. Q: Is legal survey preparation or boundary re-establishment required, or will a reference plan be provided by the Township?

A: Anticipated re-establishment is required.

7. Q: Are there any existing site drawings, utilities mapping, or other investigation studies available that can be provided to us to reduce duplication of effort?

A: See picture below for locations of nearby storm water infrastructure.



8. Q: Can the Township confirm the scope of the Architect for this assignment. If they are required only to prepare the parking lot layout (site plan), would the Township allow the civil engineer to provide this plan in lieu of the architect?

A: Architect is required to be the liaison with public, council, and staff. Township feel Architect's leadership experience can offer an holistic approach to fit in harmony with the local amities, promoting well-being to the community.

9. Q: Beyond parking, does the Township expect inclusion of amenities such as landscaping, signage, EV charging, bicycle parking, or snow storage areas?

A: See above.

10. Q: Can the Township clarify the level of consultant responsibility for public engagement (e.g., materials, notices, facilitation vs. Township-led logistics)?

A: Township will provide notice, consultant to provide all required materials, Township will provide facility for meetings.

11. Q: For Council presentations (60% and 90%), please confirm expected format and deliverables (presentation format, drawings, reports).

A: Consultant to determine most effective format for their presentation.

12. Q: Can Town confirm if he in-person for council presentation is mandatory or can remote/virtual attendance and presentation be permitted. If in-person is mandatory, can our team participate both remotely an in-person?

A: Council presentation can be remote if required.

13. Q: Can the Township confirm whether there are fixed milestone dates (e.g., Council meetings or funding deadlines) that must be met?

A: Drawings and estimate to be completed by fall as per RFP – council meets monthly.

14. Q: Can the Township provide a budget range or funding constraint to guide design development?

A: Construction of parking lot will be part of 2027 budget.

15.Q: Can the Township please confirm the requirement for an Architect? Based on our review the anticipated scope of work appears to be engineering in nature only?

A: See above, Township feels Architect is best suited to lead consultant team.

16.Q: Contractors' contingent liability insurance – would the Construction contractor supply their own at the time of construction?

A: Yes.

17.Q: Deposit with the Township before commencing any work – would that again be the contractor at time of tendering and construction?

A: Yes.

18.Q: Do we require Subsurface Utility Engineers for the request of Underground services as discussed on pg.11 of the RFP – Could you confirm if these items are now somewhat exposed for our survey team to capture the inverts – underground electrical supply lines, sanitary sewer, and storm sewers, tunnels etc.?

A: See Q7 above.

19.Q: Has the Township considered if an excess soils investigation will be required for the proposed development?

A: No, to be determined during design, Township has property for excess soil if needed.

20.Q: Section 2.0 – Proposal Content and Submission Forms, indicates a Legal Survey is required but an OLS is not required as part of the project team in Section 3.0. Please confirm a legal survey (boundary survey of the property) is required. Is the OLS required to complete the topographic survey?

A: Yes, as per 2.0 OLS is required to complete topographic survey to prepare design as no current survey exists.

21.Q: Has the Township considered if a structural assessment will be required for the proposed development?

A: To be determined during design should retaining wall be required.

22.Q: Have permitting requirements been considered?

A: See question 3 above. Final drawings will be used for Contractors to bid from and any permits required will be applied for at that time.