



Rideau Lakes

EMPLOYMENT OPPORTUNITY Equipment Operator I – Full Time

POSITION SUMMARY:

The Equipment Operator I will be responsible for the operation of light machinery and small equipment in the delivery of public services and/or the construction, maintenance, and rehabilitation of public works and assets.

KEY RESPONSIBILITIES

- Perform day-to-day operations in the Municipal Properties Department.
- Operate various small machinery and small pieces of equipment.
- Perform manual labour as required.
- Maintain necessary logs and perform necessary inspections.
- Provide minor maintenance and repair of equipment.
- Conduct daily vehicle inspections and keep records.
- Follow all requirements and guidelines for employees and employers as legislated under the *Occupational Health and Safety Act*.

EDUCATION / EXPERIENCE / SKILLS TRAINING:

- Demonstrated ability to read instructions, write routine notes and reports, record information, and perform simple arithmetic calculations.
- Six months or more of related experience operating small machinery.
- Must have a valid G license.
- Minimum of three (3) years driving experience with 3-Ton vehicles is an asset.
- Other licenses and training would be an asset.
- Ability to build working relationships, work effectively with a team or work alone.
- Ability to interact positively with the public.
- Ability to provide a clean driving abstract and clear criminal record check.
- Demonstrate high levels of productivity.
- Proactive problem-solving skills.

Applicant's resume and cover letter must clearly demonstrate the requirements of the position.

The regular working hours for this position are 40 hours per week, Monday to Friday. The annual salary ranges from \$55,770 to \$67,852 (2026 Pay Grid, Band 2)

Applicants interested in the position should send their resume with a cover letter **no later than March 16, 2026, at 4:00 p.m.** to: Shellee Fournier, CAO,
Township of Rideau Lakes, 1439 County Road 8, Delta, ON K0E 1G0,
sfournier@rideaulakes.ca

We thank all applicants for their interest; however, only candidates to be interviewed will be contacted. Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection. Rideau Lakes is an equal opportunity employer, committed to ensuring all candidates are able to participate in the interview process fully and equally. If contacted for employment, please let us know if you require any accommodation to ensure you can participate fully and equally during the recruitment and selection process.