

## TOWNSHIP OF RIDEAU LAKES JOB DESCRIPTION

**JOB TITLE:** EQUIPMENT OPERATOR II

**DEPARTMENT:** PUBLIC WORKS DEPARTMENT

**DIRECTLY RESPONSIBLE TO:** ROADS AND DRAINAGE FOREMAN

**SUPERVISOR INDIRECTLY RESPONSIBLE TO:** MANAGER OF ROADS & DRAINAGE

### **MAIN PURPOSE:**

- Operate heavy and small equipment in the delivery of public services and/or the construction, maintenance, and/or rehabilitation of public works and assets.
- Perform manual labour in the delivery of public services and/or the construction, maintenance, and/or rehabilitation of public works and assets.
- Perform some oversight, coordination or other specialized tasks associated with the job role.
- Support the development of Equipment Operator I positions through mentorship and skill sharing.

### **KEY RESPONSIBILITIES:**

- Perform day-to-day operations in the Public Works Department
- Operate various small and large pieces of equipment.
- Perform manual labour as required.
- Maintain necessary logs and perform necessary inspections.
- Provide minor maintenance and repair of equipment.
- Conduct daily vehicle inspections and keep records.
- Perform some oversight, coordination or other specialized tasks associated with the position.
- Perform all other duties as assigned.
- Follow all requirements and guidelines for employees and employers as legislated under the *Occupational Health and Safety Act*.

### **EDUCATION / EXPERIENCE / SKILLS TRAINING:**

- Grade 10 to 12 with demonstrated ability to read instructions, write routine notes and reports, record information, and perform simple arithmetic calculations.
- Five years or more of related experience as an equipment operator, including heavy equipment.
- Must have a valid DZ license with a minimum of three (3) years of driving experience of DZ rated vehicles
- Other licenses and training would be an asset.
- Must have the ability to be a team player and to establish effective working relationships with other employees and the general public.
- Ability to provide and maintain a clean driving abstract and clear criminal record check

### **WORKING RELATIONSHIPS:**

**INTERNAL:** Manager of Roads and Drainage, Roads and Drainage Foreman

**EXTERNAL:** Public and contractors

### **WORKING CONDITIONS:**

- Most work is performed outdoors with frequent exposure to potential hazards.
- Required to work in inclement weather conditions such as blizzards, whiteouts, ice storms, fog, extreme temperatures, etc.
- Exposure to hazards increased when using large construction equipment.

- May be exposed to noise levels that are distracting and uncomfortable.
- May involve some travel to and from work sites.
- Unpredictable schedules
- Sitting for long periods
- Climbing
- Intense focus
- Driving in extreme heat and cold, heavy snow, high winds, near-whiteout conditions, and dust