



Rideau Lakes

COMMUNITY GRANTS INTRODUCTION

Applications for community grant requests as a part of the Township's 2023 budget consideration are now being accepted. A formal application is being used to ensure complete and consistent information is received.

Please note that this application is for community-based organizations and does not apply to Committees of Council.

Deadline

For the 2023 Budget intake all requests must be submitted to Mary Ellen Truelove, Clerk, no later than 4:00 p.m. on Wednesday, December 7, 2022. Consideration will not be given to a request for a community grant that is received after the deadline.

Presentations to Council

All organizations that wish to make a presentation to Council about their 2023 request, must do so on the date set aside for that purpose. You are not required to make a presentation. Presentations are strictly optional.

Due to the Council Chambers currently being closed to the public, presentations will be via electronic means to Council at the Municipal Services Committee Meeting on Monday, December 12th at 1:00 p.m. Presentations will be limited to a maximum of 10 minutes per organization.

Any materials that will be provided to Council to support the presentation must accompany the Application Form by the application deadline. PowerPoint presentations can be made. Digital copies of the application and presentation must be emailed to the Clerk by the application deadline. A hard copy is also acceptable.

Consideration will not be given to requests for presentations on other dates or at subsequent budget meetings.

Things to Consider

During the 2022 Budget intake, 24 Applications were received for requests totaling \$134,600.

The 2022 budget funded \$46,950 in requests. To support consideration, your application should clearly establish:

- Who your organization is;
- The specific amount being requested;
- The intended use of the funds;
- How the use of the funds benefits the Rideau Lakes community;
- How the intended use of the funds addresses a gap and/or community need.

The Township, at its sole discretion, may elect to fund all, part, or none of an application received. Approved funding will be provided in 2023, with a specific date determined by the Township.

Our Thanks

Council would like to thank all organizations for their interest in the Community Grants program. Your organization's efforts to provide services and enhanced programs to our community are greatly appreciated.

Did You Remember to...

- ✓ Complete all required application fields in full?
- ✓ Sign the application?
- ✓ Include your ***maximum two page, single-sided*** description of the intended use of the funds?
- ✓ Note if you plan to make a presentation?
- ✓ If yes, include a hard copy of any materials to be provided at the presentation?
- ✓ If you plan to make a digital presentation, provide a digital copy of your PowerPoint presentation in addition to the hard copy?



Rideau Lakes

COMMUNITY GRANTS APPLICATION FORM

All applications must be received by Mary Ellen Truelove, Clerk, no later than
4:00 p.m. on Wednesday, December 7, 2022

Applications can be submitted by:

Email: mtruelove@rideaulakes.ca

Fax: 613-928-3097

Mail or In-Person: Chantry Office - 1439 County Road 8, Delta, ON K0E 1G0

It is the applicant's responsibility to confirm that the application was received by the Clerk, by the deadline. It is recommended that you request a confirmation of receipt.

All fields are required fields. Incomplete applications will not be considered.

Organization Name

Contact Information

Name	
Phone	
Email	
Organization Mailing Address	

Amount Requested

The specific amount being requested.

Amount Requested	\$
------------------	----

Requested Funding Date

This is the preferred date on which you would like to receive the funds. For approved requests, efforts will be made to meet the organization's preferred date, however actual payment date during 2023 will be at the discretion of the Township.

Preferred Funding Date	
------------------------	--

Intended Use of the Funds

Remember the key points in the 'Things to Consider' section of the application introduction. Please outline the Intended Use of Funds in a maximum two page, single-sided attachment to this application.

- I have attached a **maximum two page, single-sided** description of the intended use of the funds

Presentation Request

A presentation is optional. All presentations are scheduled for December 12th starting at 1:00 p.m. and will be held electronically.

- No, I do not plan to make a presentation to Council
- Yes, I would like to make a presentation to Council

Presentation Materials Attached

If you have requested a presentation, please certify that a copy of all materials for the presentation are accompanying this application in hard copy. Further, if a digital presentation is to be made, please certify that, in addition to a hard copy of the presentation and any other materials, a copy of the digital PowerPoint file will be received by the Clerk by the application deadline.

- I do not plan to make a presentation to Council
- Yes, a hard copy of all the presentation materials is attached
- Yes, I also plan to make a PowerPoint presentation, and the digital file will be submitted to the Clerk by the application deadline

Payment Method

If our organization is successful in receiving funds through the Community Grant Program, we would prefer payment via the following means:

Cheque: Please provide mailing address

Electronic Funds Transfer (EFT): A copy of the completed EFT Form has been submitted to the Treasury Department (jbarham@rideaulakes.ca)

Signature

I certify that the information submitted is accurate, and that I have the authority to make the request on behalf of the organization.

I acknowledge that all personal information is being collected under the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and will be used and disclosed publically for the purpose of reviewing and administering the application.

Signature: _____

Date: _____