



RECOMMENDATION:

THAT Council approve the draft policy and direct that a by-law be drafted for adoption.

BACKGROUND:

At the August 24 MSC meeting, I proposed a new set of road width standards based on operational needs and differentiation by seasonal services. The proposed road width standard was 9ft for summer service and 11ft for winter service.

Since that report was delivered and Council provided direction to proceed with the draft policy amendment and service impact analysis, a summer student has visited every private road in the Township. Using our established list of private roads, which includes 407 private roads, the student cataloged the following:

- The minimum road width
- The road surface quality on a 1-5 scale
- The road length
- The road's potential civic address needs (unnamed branches, civic number used for road name etc.)
- Turnaround type/surface
- Any other pertinent comments

This information has been compiled into a spreadsheet, along with the current curbside collection service level. This allow Council to understand the impact to service levels under the proposed policy (focusing on road width and turnaround, the primary characteristics impacting service).

DISCUSSION:

The data gathered indicates that the implementation of the policy as proposed will result in more residents gaining improved levels of service than those realizing a reduced level of service. These details are summarized in the tables below **(Please note 42 roads require further data collection – yellow highlight in spreadsheet - as they were either gated at time of assessment, unable to be located (i.e. due to recent road name change) or are in a mobile home park).**

Table 1

Current Service Levels		
Summer Service	Year-round	No Service
191	31	139

Table 2

Proposed Service Level								
Remain Summer	Remain Year-round	Remain No Service	Add Summer	Add Winter	Add Summer & Winter	Lose Summer	Lose Winter	Lose Summer & Winter
144	21	22	107	31	13	16	9	1

Based on the information outlined in the tables above, at a summary level, 151 roads will realize an improvement in service and 26 roads will realize a reduction in service.

Operationally, the question needs to be asked as to if we can sustain the summer service levels with the resources currently in place. Since almost all private road collection happens on Monday, it is already a long day for the drivers. This includes three regular drivers, plus one seconded driver from other Public Works functions. Currently the workload is 222 private roads. Under the proposed policy, the summer workload could increase to 285 roads. This creates an increase in 63 roads or 28% increase. The resource impact would not however be linear, it would depend on the additional roads' proximity to other serviced roads, the length of the roads and number of stops on each. Further, some roads, even if they qualify, have traditionally, and will likely continue to decline service (such as if they prefer the box at the end of the road).

To address the potential 28% increase in operational and resource demands, Council has several options:

- Defer resource decisions until operational impacts are known in detail (if drivers are having to work even longer days etc.).
- Pre-emptively add more resources (supplemental truck and driver).
- Place some private roads currently on the Monday route on a different day.
- Contract out a cluster of private roads where most cost effective (such as in South Elmsley where a service provider is near-by).

Of the three options above, staff would recommend the deferral of a decision at this time and assessment in early 2021. If operational requirements outstrip resource demands, it is recommended roads with primarily year-round homes be transitioned to their local service day, as the residents on these roads would most easily be able to accommodate a different day (as they would have the greatest number of residents that do not leave on Sundays/return

Fridays) or a third party contract be considered for a cluster/ward. Adding a truck and driver would either draw from other critical public works services, or if additional over what is in place now, be an unjustifiable expense for a single day's peak demand.

FINANCIAL IMPLICATIONS:

Currently, the financial impacts of potentially adding 63 roads to Monday collection is unknown. Impacts may be minimal (some minor additional overtime), or significant (third party contract or additional truck/driver), depending on the operational impact and solution implemented by Council.

ATTACHMENTS:

Private Road Data & Service Standard Log
Draft Private Road Policy

e-approved

Mike Dwyer
CAO

October 8, 2020

DATE

ITEM	DESCRIPTION
	Confirmation/additional data required
Road Rating	Roads were given a rating out of 5
1	Needs Attention - A road which needs attention/fixing was unable to be driven
2	Poor Condition - A road which was driven to the end, but may need some repair
3	Okay Condition - A road which was easily drivable but may need repair in some spots
4	Good Condition - A road with no discernible issues
5	Perfect Condition - A road which was recently graded/paved and has no issues
Width Measurements	The Width of all roads was found by measuring from the Edge of the narrowest point of each road. See Photo 7 which shows how the measurements are gathered
Turnaround Description	
Gravel	Turnaround is dedicated (unless with 'other') with a gravel base
Grass	Turnaround is dedicated (unless with 'other') with a grass base
Dirt	Turnaround is dedicated (unless with 'other') with a earth/limited gravel base
Other	Used when a turnaround is within a driveway at the end of a private road. This happens when the road turns into a private driveway at the end. See photo 4.
Loop	A loop occurs when the road 'loops' back onto itself allowing a vehicle to turnaround without reversing

Photo 1: This is an example of a road which was given a 5 out of 5 as it was in excellent condition.

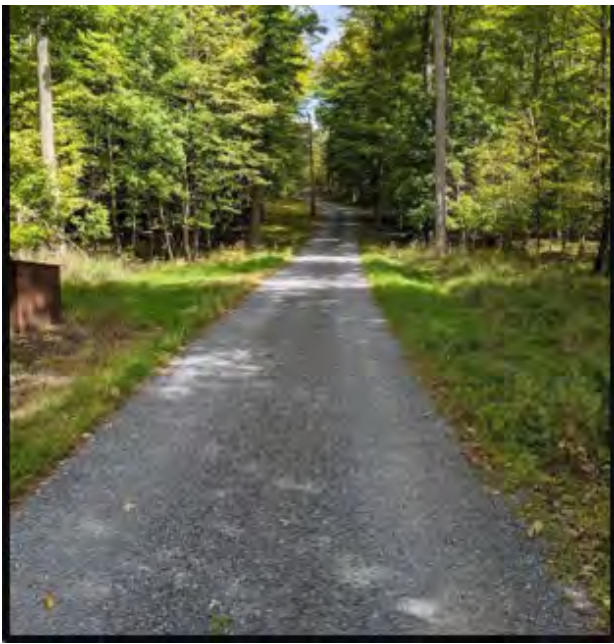


Photo 2: This is an example of a road which was given a 3 out of 5 as some parts were in need of repair, but the road was easily drivable.



Photo 3: This is an example of a road which was given a 2 out of 5 as it was in need of repair along most of the road.



Photo 4: This shows a turnaround which is within a private driveway but had adequate and appropriate room for a turnaround. This would be labelled as ___/Other within the spreadsheet depending on what the turnaround is made from.



Photo 5: This is an example of a looped turnaround and does not require reversing at the end of the private road.



Photo 6: This photo shows an adequate, and in this case 'gravel' turnaround at the end of a private road, which is a part of the road itself and not within a private driveway.



Photo 7: Shows how the width of roads were found, a spike was put into either side of the road and the measurement was taken from the edge of the opposing side. About halfway through a measurement wheel was used, to save time and speed up the process.



Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserviced	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Addressing Issues
SE	B1 (off Old Kingston Rd)		1							1				10.00	4.00	1.00	Other/loop	
SE	B2 (off Old Kingston Rd)		1			1								12.00	5.00	0.70	gravel	
SE	B3 (off Old Kingston Rd)		1			1								12.00	5.00	1.00	gravel/other	Branches once
SE	B3A (off Old Kingston Rd)			1	1									10.00	5.00	1.10	other	multiple branches
SE	B4 (off Old Kingston Rd)	1					1							10.00	4.00	0.80	other	
SE	B5 (off Old Kingston Rd)	1					1							10.00	5.00	0.20	other	branches into B5A and B5B
SE	B5A (off Old Kingston Rd)	1					1							10.00	5.00	0.90	grass	Branches once
SE	B5B (off Old Kingston Rd)	1					1							10.00	5.00	1.40	other	
SE	B6 (off Otterlake Lake Rd)			1				1						11.00	5.00	1.00	gravel	
SE	B6A (off Otterlake Lake Rd)			1	1									10.00	5.00	0.50	grass	
SE	B6B (off Otterlake Lake Rd)			1				1						12.00	4.00	1.00	other	Branches once
SE	B7 (off Otterlake Lake Rd)			1				1						14.00	5.00	1.70	gravel	
SE	B8 (off Otterlake Lake Rd)			1	1									10.00	2.00	0.90	grass	
SE	B9 (off Otterlake Lake Rd)			1	1									10.00	4.00	1.50	grass	
SE	B10 (off Pegg Rd)			1	1									10.00	4.00	0.30	grass	
SE	B11 (off Pegg Rd)	1					1							10.00	4.00	0.50	other	
SE	B11A (off Pegg Rd)	1					1							10.00	5.00	0.10	grass	
SE	B12 (off Bass Lake Rd)		1			1								14.00	3.00	1.70	other	multiple branches .
SE	Gilchrist Lane	1					1							10.00	N/A	<0.1	N/A	
SE	O1 (off Otterlake Road)	1							1					12.00	5.00	0.40	other	Branches once
SE	O2 (off Otterlake Rd)		1							1				10.00	4.00	0.80	gravel	
SE	O3 (off Otterlake Rd)		1			1								12.00	3.00	1.20	loop at end of road	
SE	O4 (off Otterlake Rd)		1			1								12.00	5.00	1.00	gravel	
SE	O5 (off Otterlake Rd)	1							1					14.00	5.00	0.20	grass	
SE	O5A (off Otterlake Rd)	1					1							10.00	4.00	0.70	gravel	
SE	O5B (off Otterlake Rd)	1					1							10.00	5.00	0.60	gravel	
SE	O6 (off Otterlake Rd)	1											1	8.00	5.00	0.70	other	
SE	O7 (off Otterlake Rd)			1				1						14.00	5.00	0.50	gravel	
SE	O7A (off Otterlake Rd)			1				1						12.00	5.00	0.90	gravel	
SE	O7B (off Otterlake Rd)			1	1									10.00	4.00	1.30	gravel	
SE	O8 (off Sugarbush Hill)			1				1						14.00	5.00	0.10	gravel	
SE	O8A (off Sugarbush Hill)			1	1									10.00	5.00	0.90	gravel	
SE	O8B (off Sugarbush Hill)														5.00	0.90	gravel; near end of road	
SE	O9 (off Hwy 15)			1	1									10.00	5.00	1.30	other	Branches once

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SE	O10 (off Hwy 15)		1							1				10.00	4.00	1.20	other	Branches once
SE	O11 (off Hwy 15)	1					1							10.00	4.00	0.40	other	
SE	O11A	1					1							10.00	4.00	0.50	other	
SE	O11B	1										1		8.00	2.00	0.50	other	
SE	O12 (off Frayn Rd)		1			1								12.00	5.00	1.00	gravel (near end of road)	
SE	Otterdale Estates													12.00	0.00			
SE	R1 (off Bacchus Island)		1			1								20.00	5.00	1.30	dirt/ other	
SE	R2 (off Bay Rd)		1			1								12.00	5.00	1.20	gravel	
SE	R3 (off Bay Rd)													0.00	5.00	0.10	other	
SE	R4 (off Bay Rd)			1	1									12.00	4.00	0.10	grass	
SE	R5 (off Bay Rd)		1 portion			1								12.00	5.00	1.10	other	
SE	R6 (off Bay Rd)		1			1								12.00	5.00	0.70	other	
SE	R7 (off CR 1)		1							1				10.00	4.00	0.70	other	
SE	R7A (off CR 1)	1						1						12.00	4.00	0.20	other	
SE	R8 (off CR 1)		1			1								12.00	5.00	0.90	other	
SE	R8A (off CR 1)	1					1							10.00	4.00	0.10	grass	
SE	R9 (off Old Kingston Rd)			1	1									10.00	4.00	1.00	other	Road branches into 3 sections
SE	R9A (off Old Kingston Rd)													12.00	0.00			
SE	R10 (off Old Kingston Rd)		1									1		8.00	4.00	1.10	Other looped road	Branches once
SE	R11 (off Old Kingston Rd)	1					1							10.00	4.00	0.90	other	
SE	R12 (off O K Rd)		1			1								12.00	5.00	2.30	other	
SE	R13 (off Moran Rd)		1			1								12.00	4.00	1.00	grass	Branches once
SE	R14 (off Moran Rd)		1			1								12.00	5.00	0.70	grass	
SE	R15 (off Moran Rd)		1			1								12.00	5.00	0.60	gravel	
SE	Rob Glen Estates													12.00	0.00			
SE	Twin Oaks													12.00	0.00			
BB	Badgers Drift Lane	1					1							10.00	4.00	0.20	other	
BB	Barbs Lane	1					1							10.00	4.00	0.10	other	
BB	Barklow Lane			1				1						12.00	4.00	1.40	gravel	
BB	Bays End Lane, CR 38 (R10)			1	1									10.00	4.00	0.60	other	
BB	Beverley Haven Estates		1			1								12.00	0.00			
BB	Black Jack Lane	1					1							9.00	4.00	0.60	other	
BB	Bourne Lane			1				1						12.00	5.00	0.10	other	
BB	Bryant Lane			1	1									10.00	4.00	0.40	other	
BB	Bumblebee Lane						1							9.00	4.00	0.10	other	
BB	Bunkie Lane			1	1									10.00	4.00	0.10	other	

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BB	Buttercup Lane, OK Rd (McEwan Lane/R12)			1				1						12.00	4.00	0.10	other	
BB	Capo Lane	1						1						12.00	5.00	1.20	gravel	
BB	Curtis Lane	1					1							10.00	4.00	0.70	other	
BB	Downhill Lane	1											1	8.00	1.00	0.10	other	
BB	Dragonfly Lane			1	1									10.00	3.00	1.00	other	
BB	Deuces Lane			1	1									10.00	3.00	0.60	loop	
BB	Edwards Point Lane	1					1							10.00	4.00	1.20	other/gravel	
BB	Forgotten Lane			1	1									10.00	3.00	0.60	other	
BB	Griffith Lane	1					1							9.00	5.00	>0.1	other	
BB	Grosbois Lane	1					1							10.00	4.00	0.10	other	
BB	Iron Lane (D)	1					1							10.00	4.00	0.10	other	
BB	Kestrel Lane	1					1							9.00	3.00	0.80	grass/other	
BB	Laforty Lane			1	1									9.00	4.00	0.30	other	
BB	Lakeshore Drive		1							1				10.00	4.00	0.50	gravel	
BB	LB1	1							1					11.00	4.00	2.60	gravel	
BB	LB2	1					1							9.00	4.00	2.50	gravel	
BB	LB5 – Henderson Haven			1	1									10.00	4.00	1.00	other	multiple branches
BB	LB6	1					1							10.00	4.00	0.30	other	
BB	LB7A			1					1					11.00	4.00	0.20	gravel	
BB	LB9			1	1									9.00	3.00	0.70	other	
BB	LB10			1	1									10.00	4.00	0.10	other	
BB	LB11			1							1			8.00	3.00	0.20	other	
BB	LB12			1	1									9.00	4.00	1.00	gravel/dirt	
BB	LB13		1							1				9.00	4.00	1.10	gravel	Branches once
BB	Leo Lane	1					1							10.00	3.00	0.40	0	
BB	Love Lanes	1					1							10.00	2.00	0.20	other	
BB	Macdonald Island Rd (R32)			1	1									10.00	4.00	1.30	other	Branches once
BB	Major Lane	1					1							10.00	3.00	0.20	other	
BB	McCarthy Lane (off Hwy 15)			1	1									10.00	5.00	0.50	other	
BB	McEwen Lane (off CR 38)			1	1									9.00	4.00	1.60	other	
BB	McLaren Lane			1	1									10.00	4.00	0.80	other	
BB	Merganser Lane													0.40	4.00	0.40	gravel	
BB	MP1													0.00	0.00			
BB	MP2	1					1							9.00	2.00	0.10	other	
BB	MP2A													0.00	0.00			
BB	MP4	1					1							10.00	2.00	1.40	loop	Multiple branches
BB	Murphy Bay Rd			1				1						16.00	4.00	0.50	other	

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
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BB	Omeara Bay Lane			1				1						12.00	5.00	0.70	gravel	
BB	Penny Lane (off LRLR)													0.00	0.00			
BB	Philpott Lane													9.00	3.00	0.20	other	
BB	Forgotten Lane	1					1							10.00	3.00	0.20	other	
BB	Pilgrim Lane			1	1									10.00	5.00	1.00	gravel/other	
BB	R12A (off CR 38)			1				1						11.00	4.00	2.30	other	Multiple branches
BB	R12B (off CR 38)			1	1									10.00	4.00	2.00	other	
BB	R12C (off R12A)			1				1						11.00	4.00	1.00	other	
BB	R16 (off CR 38)	1							1					12.00	5.00	0.10	other	
BB	R18 (off CR 38)			1	1									10.00	4.00	0.10	other	
BB	R21 (off CR 38)	1					1							10.00	5.00	0.10	other	
BB	R22 (off CR 38)	1					1							9.00	2.00	0.10	other	
BB	R22A (off CR 38)			1	1									10.00	4.00	0.10	other	
BB	R24 (end of CR 38)			1	1									10.00	4.00	0.10	other/pavement	
BB	R25 (off CR 38)			1	1									10.00	3.00	0.80	other/gravel/dirt	Road branches
BB	R27 (off Old Kingston Rd)			1	1									10.00	4.00	1.90	gravel	
BB	R28 (off Baker Rd)			1	1									10.00	4.00	> 3.0	other	Multiple branches
BB	R29 (off Baker Rd)			1	1									10.00	5.00	2.50	other/gravel/loop	Road branches
BB	R30 (off Old Kingston Rd)	1			1									10.00	4.00	1.00	other	Multiple branches
BB	R30A (off Old Kingston Rd)			1							1			8.00	4.00	0.70	gravel	
BB	R33 (off Hwy 15)			1	1									10.00	4.00	0.30	other/gravel	
BB	R34 (off Hwy 15)													12.00	0.00			
BB	R35 (off Cove Rd)			1	1									10.00	4.00	0.90	other/gravel	Road branches
BB	R36 (off Cove Rd)			1	1									10.00	4.00	0.50	dirt/other	
BB	R37 (off Cove Rd)			1				1						12.00	4.00	0.60	gravel	
BB	R37A (off Cove Rd)	1					1							10.00	4.00	1.40	loop	road is unlabeled
BB	R38 (off Sheldon Rd)			1				1						20.00	5.00	0.70	pavement	
BB	R39 (off Horace Dr)			1				1						12.00	4.00	0.60	other	
BB	R39C (off Palmer Ln)	1					1							10.00	4.00	0.20	other/gravel	
BB	R39D (off Palmer Ln)	1										1		8.00	3.00	0.20	other	
BB	R41 (off Murphy Bay Rd)	1							1					16.00	5.00	0.10	other	
BB	R43 (off Sherwood Rd)			1	1									10.00	4.00	1.00	loop	multiple branches
BB	R43A (off Cheetham Rd)													0.00	0.00	0.00		
BB	R44 (off Cheetham Rd)			1	1									10.00	5.00	0.70	other	
BB	R45 (off Big Rideau Lake Rd)			1				1						12.00	5.00	1.10	other/loop	

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserviced	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Addressing Issues
BB	R46	1					1							10.00	4.00	0.20	other	road is unlabeled
BB	R46A (off Big Rideau Lake)													0.00	0.00			
BB	R47 (off Big Rideau Lake)													10.00	5.00	>1.0	other	multiple branches; road is unlabeled
BB	Red Fox Lane	1					1							10.00	5.00	0.10	other	
BB	Rocky Narrows Lane (off Mahon)			1	1									10.00	4.00	0.30	loop	
BB	Rusguss Lane	1					1							10.00	4.00	0.20	other	
BB	Sabre Lane	1						1						11.00	5.00	0.10	other	
BB	Sandy Beach Lane			1	1									9.00	4.00	0.60	other	
BB	Scouts Lane	1										1		8.00	3.00	0.10	grass	
BB	Shore View Lane			1	1									10.00	4.00	1.80	gravel	
BB	Sundance Lane			1				1						12.00	5.00	1.40	loop	
BB	Trillium Lane R27/R28													0.00	0.00			
BB	UB 1			1	1									9.00	5.00	2.40	gravel	
BB	UB 2	1					1							10.00	4.00	2.70	other	Branches Once
BB	UB 4	1					1							9.00	3.00	1.00	loop	
BB	UB 5			1	1									10.00	4.00	0.60	gravel/other	
BB	UB 6	1					1							9.00	4.00	>0.1	other	unlabeled
BB	UB 6A			1	1									9.00	4.00	0.50	other	
BB	UB 7													0.00	0.00	0.00	unknown	
BB	UB 8			1							1			8.00	4.00	0.60	gravel/other	Branches Once
BB	Ustel Lane	1					1							10.00	5.00	0.10	loop	
BB	White Tail Lane	1					1							10.00	5.00	0.20	other	
BB	Wickware Lane	1					1							10.00	2.00	0.10	other	
BB	Z2	1					1							10.00	4.00	0.10	other	
SC	Angels Watch Lane	1										1		8.00	3.00	0.20	gravel	
SC	Barmey Point Road			1							1			8.00	4.00	0.20	other	
SC	Barred Owl Lane (turns into Windward Lane with t/a)			1	1									10.00	4.00	0.80	other	
SC	Barrel Point Road			1	1									9.00	4.00	0.20	other/gravel	
SC	Beaver Lodge Lane	1					1							10.00	3.00	1.20	other	
SC	Benson Lake Lane			1	1									10.00	4.00	0.30	loop	
SC	Bobiak Road	1					1							10.00	3.00	0.90	other	
SC	Brooks Point Road			1	1									10.00	5.00	2.60	gravel	
SC	Buffalo Drive		1			1								12.00	4.00	>0.1	grass	
SC	Bunny's Lane	1										1		8.00	3.00	0.70	other	
SC	Burts Camp Road	1					1							10.00	4.00	0.30	other	

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SC	Canal View Lane	1					1							10.00	4.00	0.10	other/gravel	
SC	Cedar Sands Road		1			1								12.00	5.00	2.00	grass/other	Multiple branches
SC	Centre Street		1							1				9.00	4.00	1.40	other	
SC	304A & 304B Coons Rd													0.00	0.00			civic used
SC	305A, 305B Coons Rd (Belmonte Lane)	1					1							9.00	4.00	0.30	other	civic used
SC	Cordwood Point Lane			1							1			8.00	4.00	1.30	gravel/other	
SC	Dargavel Road			1	1									9.00	4.00	1.70	other	
SC	Deadlock Bay Road			1							1			8.00	4.00	3.20	dirt/other	
SC	Deans Island Road	1											1	8.00	4.00	2.60	other	Multiple branches
SC	Delong Road			1	1									10.00	4.00	1.00	other	
SC	Dr. Johns Lane			1	1									10.00	4.00	0.70	gravel	
SC	Dunder View Lane, off Dean's Island	1											1	8.00	3.00	0.20	other	
SC	Eagle Point Road			1	1									10.00	4.00	1.30	dirt	
SC	Eden Road			1	1									10.00	4.00	0.80	dirt/other	
SC	Fern Valley Lane (off Starview)	1					1							10.00	4.00	0.10	other	
SC	Folly Road			1	1									10.00	4.00	2.20	dirt	
SC	Fox Run Drive			1	1									9.00	4.00	0.80	other/loop	
SC	Franklin Lane													10.00	4.00	0.20	dirt	
SC	Friendship Lane	1					1							9.00	3.00	>0.1	other	
SC	Granite Heights Lane	1					1							10.00	4.00	0.50	other	
SC	Haggerty Lane			1	1									10.00	4.00	1.50	other	
SC	Hairpin Lane (off Hart Creek)			1	1				1					9.00	4.00	0.30	other	
SC	Hanlon Bay Road	1											1	8.00	4.00	1.50	gravel	Multiple branches
SC	Hart Creek Road			1	1									9.00	4.00	0.50	other	
SC	Herman Road	1					1							9.00	3.00	0.40	other	
SC	Heron Lane (Off watson lane not Whitefish Lane)	1					1							9.00	3.00	0.50	other/gravel	
SC	Horans Lane			1	1									9.00	4.00	0.20	dirt/other	
SC	Hughs Road			1	1									10.00	4.00	1.20	other	
SC	#61-69 Indian Lake Road													0.00	0.00			civic used
SC	#675-687 Indian Lake Road	1					1							10.00	3.00	>0.1	other	civic used
SC	#701-725 Indian Lake Road			1	1									10.00	4.00	0.20	other	civic used
SC	Iona Lane			1	1									10.00	4.00	0.50	gravel	
SC	Iron Bridge Lane			1	1									9.00	4.00	1.00	dirt/other	

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserviced	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Addressing Issues
SC	Jennys Lane			1	1									9.00	4.00	0.30	gravel	
SC	911 A-B Jones Falls Road													0.00	0.00			civic used
SC	969 A-D Jones Falls Road	1											1	8.00	3.00	0.20	dirt/other	civic used
SC	1032 A-C Jones Falls Road	1					1							9.00	4.00	0.20	grass	
SC	JW Lane			1	1									10.00	4.00	1.00	other	
SC	Lambs Den Lane			1	1									9.00	4.00	1.40	gravel	
SC	Lamb Lane (labeled on Heritage Map, off Whites Point Rd.; no sign for delineating road... measured "372A to D")													9.00	4.00	0.40	other	
SC	Lasha Lane	1											1	8.00	2.00	0.60	other	
SC	Lawton Lane			1	1									9.00	3.00	0.10	other	
SC	Leisure Point Road			1	1									10.00	4.00	1.70	other	multiple branches
SC	Legacy Lane	1												8.00	4.00	0.30	other	
SC	Lock Road – off Jones Falls Rd			1							1			8.00	2.00	0.30	other	
SC	Maggies Lane	1					1							10.00	4.00	0.20	dirt/other	
SC	Mahoney Bay Road			1	1									10.00	4.00	0.30	other/gravel	
SC	Maplecroft Lane			1	1									9.00	4.00	0.30	other	
SC	March Lane	1					1							9.00	4.00	0.10	gravel	
SC	Marina Road			1					1					12.00	5.00	0.80	n/a	
SC	Meadow Lane			1	1									9.00	4.00	3.00	other	
SC	Melgus Lane			1	1									10.00	4.00	0.10	gravel	
SC	Mica Mine Lane (End of WhiteFish Lane, between Taber Hill and Whitefish)													12.00	5.00	0.20	gravel	
SC	Mink Lane (off Folly)	1					1							9.00	3.00	>0.1	other	
SC	Morton Bay Lane			1	1									10.00	4.00	1.40	gravel	
SC	Mulley Lane			1	1									9.00	4.00	0.60	grass	
SC	Murray Road			1							1			8.00	3.00	1.70	other	
SC	Neils Bay Lane (Off Waters Edge Lane)													10.00	5.00	0.10	other	
SC	Nicks Lane	1					1							9.00	4.00	0.40	dirt	
SC	Oak Heights Lane			1							1			8.00	4.00	0.40	other	
SC	Old Horseshoe Lane	1					1							9.00	4.00	0.10	other	
SC	#2305 A-F Opinicon Road													12.00				civic used
SC	Overlook Lane	1					1							9.00	4.00	>0.1	other	
SC	Owls Roost Lane	1					1							10.00	4.00	0.10	gravel/other	
SC	Patterson Dr		1								1			10.00	4.00	0.10	gravel	
SC	Penny Lane (off Thomas)													9.00	0.00			

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserved	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Addressing Issues
SC	Pine Glen Road			1	1									10.00	5.00	1.00	other	
SC	Pine Ridge Road			1	1									10.00	4.00	0.60	other	
SC	Powell Bay Road			1	1									9.00	4.00	0.70	gravel	
SC	Preston Road	1					1							10.00	3.00	0.40	other	
SC	Queens University Road			1					1					12.00	5.00	1.40	loop	
SC	Redpath Lane	1					1							10.00	4.00	0.10	gravel	
SC	Reeves Lane	1					1							9.00	4.00	0.10	gravel	
SC	Rudgers Road	1					1							9.00	3.00	0.20	other	
SC	Rugged Lane	1					1							9.00	3.00	0.2	dirt/other	
SC	Rylan Ridge Lane	1											1	8.00	4.00	1.80	gravel	
SC	Sharon Lane			1	1									9.00	4.00	1.40	other	
SC	Sherriff Lane			1	1									10.00	4.00	0.30	gravel	
SC	Silo Road	1					1							10.00	4.00	0.30	dirt/other	
SC	Sleepy Hollow Road			1	1									10.00	3.00	0.80	other/gravel	Branches once
SC	Stansly Lane	1					1							10.00	4.00	0.20	loop/other	
SC	Stanley Lash Lane	1					1							9.00	4.00	0.40	gravel	
SC	Starview Lane	1					1							10.00	4.00	0.40	other	
SC	Stone Arch Dam Lane	1					1							10.00	4.00	0.10	gravel/other	
SC	Sumac Lane	1					1							9.00	3.00	0.30	dirt/other	
SC	Sunfish Lane			1	1									10.00	4.00	0.20	other	
SC	Taber Hill Lane	1					1							10.00	4.00	0.50	gravel/other	
SC	Taggart Lane	1					1							10.00	4.00	1.40	gravel	
SC	Tall Pines Lane	1					1							10.00	3.00	0.10	other	
SC	Tara Lane			1	1									9.00	4.00	0.60	loop/other	Branches into Trailer Park
SC	Taylor St		1			1								12.00	4.00	0.30	loop	
SC	Thomas Road		1			1								12.00	5.00	0.90	gravel	
SC	Timpany Lane			1	1									10.00	4.00	0.20	gravel	
SC	Troy Lake Road (private)			1	1									10.00	5.00	3.40	gravel	
SC	Turnbull Lane	1					1							10.00	4.00	0.40	gravel/grass	
SC	Walton Lane	1											1	8.00	3.00	>0.1	other/gravel	
SC	Walnut Point Road			1	1									10.00	4.00	1.50	other	
SC	Waters Edge Lane (off Barred Owl)			1	1									9.00	4.00	0.50	other	
SC	Watson Lane	1					1							9.00	4.00	0.90	other	
SC	Weisiger Lane			1	1									10.00	4.00	1.40	other	
SC	Wheeler Way			1							1			8.00	3.00	1.00	other	

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserviced	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Addressing Issues
SC	White's Point Road			1	1									9.00	4.00	3.60	other	
SC	Whitefish Lake Rd (private)			1							1			8.00	4.00	0.40	dirt	
SC	Wild Apple Lane			1	1									9.00	4.00	0.60	loop	
SC	Windward Lane			1	1									10.00	3.00	>0.1	dirt	
SC	Wilson St		1			1								11.00	4.00	0.30	gravel	
NC	Acorn Valley													10.00	4.00	0.20	other	
NC	NC													9.00	4.00	0.60	other	
NC	Anglers Lane			1							1			8.00	3.00	0.10	other	
NC	Ball Point Lane													9.00	4.00	0.10	other	
NC	Bay Ridge Lane - can drive a portion			1	1									10.00	4.00	0.40	other	
NC	Bayview Lane			1							1			8.00	3.00	0.30	other	
NC	Bedore Lane	1					1							9.00	3.00	0.80	other	Branches once
NC	631 Big Crosby Lake Road	1					1							10.00	4.00	0.30	grass/other	civic used
NC	Blair Point Lane			1					1					16.00	4.00	1.00	other	
NC	Blue Heron Lane			1	1									9.00	5.00	0.40	other	
NC	Bobcat Lane	1					1							10.00	5.00	0.70	other/gravel	
NC	Boyd Maple Lane			1	1									9.00	4.00	0.10	grass	
NC	Brady Road	1											1	8.00	3.00	1.50	other	Branches once
NC	278 Byrnes Road	1					1							9.00	4.00	1.30	dirt/other	Civic Used
NC	Chamberlin Lane			1	1									10.00	4.00	0.20	grass	
NC	Charlie Lane			1	1									9.00	4.00	1.00	gravel/other	
NC	Cottonwood Lane			1	1									9.00	4.00	2.10	other	
NC	Courtside Lane	1					1							10.00	4.00	0.10	grass	
NC	Creek Crossing Lane			1							1			8.00	4.00	0.90	loop	
NC	Deercrest Lane			1							1			8.00	3.00	0.20	gass	
NC	Deer Trail Lane													10.00	4.00	0.20	grass	
NC	Duck Bay Lane	1					1							10.00	3.00	0.40	grass	
NC	Dunollie Lane	1					1							9.00	3.00	0.10	other/grasses	
NC	Edna Lane			1	1									9.00	4.00	0.60	other	
NC	Egan Lane	1					1							10.00	4.00	0.40	other	
NC	Evergreen Lane			1	1									10.00	5.00	0.20	dirt	
NC	Fieldgate Lane, off Loyalist													0.00				
NC	Fire Road 5-1 (Yvon Lane)	1					1							9.00	4.00	2.60	loop/other	
NC	Fire Road 5-2 (Jerry Rose Lane)													0.00	4.00	1.20	other/gravel	
NC	Fire Road 5-3 (Connies Lane)														0.00			

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
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NC	Fire Road 5-4 (Fournier Lane)	1					1							10.00	4.00	3.30	grass	
NC	Foley Mountain Lane	1					1							9.00	4.00	2.20	gravel	
NC	Forresters Landing Drive			1				1						20.00	5.00	4.00	other/gravel	
NC	Grandview Lane			1				1						11.00	4.00	0.60	gravel	
NC	Harris Point Lane	1					1							9.00	4.00	0.20	gravel/other	
NC	Hidden Lane	1										1		8.00	3.00	0.50	other	
NC	High Point Lane			1	1									9.00	4.00	0.30	gravel	
NC	Hillside Lane			1	1									9.00	4.00	0.20	other	
NC	Hollow Falls Lane			1	1									9.00	4.00	1.10	dirt	
NC	Hopper Lane													0.00	0.00			
NC	Howard Lane			1	1									10.00	4.00	0.40	other	
NC	Hudson Bay Lane			1	1									9.00	4.00	0.90	other	
NC	209 Hutchings Road			1	1									10.00	4.00	1.10	gravel/loop	Multiple branches; civic used
NC	Jeannine Lane			1	1									9.00	4.00	0.10	other	
NC	Kanes Lane			1	1									10.00	4.00	0.70	gravel	
NC	Lilly Lane	1										1		8.00	3.00	0.30	other	
NC	218-118 Little Cedar Bridge Rd	1					1							9.00	2.00	1.00	other	Multiple branches/civic used
NC	Little Cedar Bridge Road (short section)		1						1					9.00	3.00	0.70	other	
NC	409 Little Crosby Lake Road			1					1					8.00	4.00	0.90	grass	Civic Used
NC	Livingston Lane	1					1							9.00	4.00	0.10	other	
NC	Lloyds Lane	1					1							10.00	4.00	0.30	other	
NC	Loon Lake Lane			1	1									9.00	4.00	1.00	gravel	
NC	Loyalist Lane			1				1						12.00	4.00	0.50	gravel	
NC	Lynn Lane	1					1							10.00	4.00	0.30	grass	
NC	Maple Grove Lane			1	1									9.00	4.00	0.20	other	
NC	Marks Lane			1	1									10.00	4.00	1.40	gravel	
NC	Maurice Lan	1					1							10.00	5.00	1.30	other/loop	
NC	McBride Point Drive			1	1									10.00	5.00	1.70	other	
NC	McNallys Lane			1	1									10.00	3.00	1.40	other	
NC	McNamee Lane (formerly R48)			1	1									10.00	4.00	0.40	gravel/other	
NC	Miller Lane			1	1									9.00	4.00	0.90	grass	

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
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NC	Millflat Lane			1	1									10.00	5.00	0.30	gravel	
NC	Minnedosa Lane	1					1							9.00	4.00	0.10	other	
NC	Mooneys Bay Lane			1	1									10.00	5.00	0.30	other	
NC	Moulton Farm Lane	1					1							9.00	4.00	1.10	other/loop	
NC	Mountain View Ln			1						1				11.00	4.00	0.80	other/loop	
NC	Mulville Bay Lane	1					1							9.00	4.00	0.40	other	
NC	Narrows Lock Camp Road	1							1					11.00	4.00	0.70	other	
NC	763 Narrows Lock Rd			1	1									9.00	4.00	0.20	other	Civic Used
NC	1170 Narrows Lock Rd			1							1			8.00	4.00	0.20	other	Civic Used
NC	1208 Narrows Lock Rd	1					1							9.00	3.00	>0.1	other	Civic Used
NC	1211 Narrows Lock Rd			1	1									10.00	3.00	0.30	other	Civic Used
SC	Neils Bay Lane			1						1				12.00	2.00	0.40	gravel/other	
NC	Newport Lane			1	1									9.00	4.00	0.30	gravel	
NC	681 North Shore Rd	1											1	8.00	3.00	0.10	other	civic used
NC	1185 North Shore Road,			1	1									10.00	3.00	0.20	gravel	Civic used
NC	1271 North Shore Road	1										1		12.00	4.00	>0.1	other	civic used
NC	1401 North Shore Road			1	1									9.00	4.00	0.40	other	civic used
NC	Old Mountain Rd			1	1									9.00	4.00	1.00	other	
NC	Osprey Lane			1	1									9.00	4.00	0.50	other	Branches Once
NC	Paddy's Lane			1	1									9.00	4.00	1.00	other	
NC	Paradise Lane													10.00	4.00	0.40	other	
NC	Peace Lane													9.00	4.00	0.10	other	
NC	Penny Lane (End of Little Rideau Rd.)													10.00	4.00	0.50	gravel/other	branches once
NC	Pinecrest Lane (off Cottonwood)			1	1									10.00	2.00	0.40	loop	Multiple Branches
NC	Pipers Bay Lane			1	1									10.00	4.00	1.80	gravel	
NC	Rebecca Lane			1						1				12.00	4.00	0.30	other	
NC	Red Cottage Lane	1					1							10.00	4.00	>0.1	other	
NC	Rideau View Lane			1	1									10.00	4.00	0.30	other	
NC	Robert Lane			1	1									9.00	4.00	1.60	other/gravel	
NC	Rocky Ridge Lane	1					1							9.00	4.00	1.00	other	
NC	5296 Salem Road			1	1									10.00	3.00	0.50	other/dirt	Multiple Branches/Civic Used
NC	5376 Salem Road			1	1									10.00	4.00	0.20	other	Civic Used
NC	5424 Salem Road			1	1									10.00	4.00	0.20	other	Civic Used
NC	Scarlett Lane													9.00	4.00	0.10	other	
NC	Scott Lane			1	1									10.00	4.00	2.20	other	Branches once

Road Ward & Name		Current Operations			Under Draft Policy									Road & Turnaround Details				
Ward	Road Name	We Do Not Drive	Year Round	Summer Only	Remain Summer	Remain Year Round	Add Summer	Add Winter	Add Summer & Winter	Lose Winter	Lose Summer	Lose Summer & Winter	Remian Unserviced	MINIMUM ROAD WIDTH (FT)	Road Condition (1-5)	Length of Road (KM)	Type of Turnaround	Civic Adressing Issues
NC	Sparrow Lane													0.00	4.00	0.20	other/gravel	
NC	Spectacle Lane	1					1							9.00	4.00	0.20	other/gravel	
NC	Starlight Lane			1	1									9.00	4.00	0.90	other/gravel	
NC	Stevens Creek Road	1											1	8.00	4.00	0.80	other/grass	
NC	Stone House Lane (off Edna Lane)	1					1							9.00	4.00	0.10	other	
NC	Sugarhouse Lane			1	1									10.00	4.00	0.80	other	
NC	Sunrise Lane			1	1									10.00	4.00	0.40	gravel	
NC	Swan Lane			1	1									10.00	4.00	0.10	grass	
NC	532 10 th Concession Rd (Wolfe Springs)			1	1									10.00	5.00	0.70	loop	Civic address used
NC	Traders Lane			1	1									9.00	4.00	0.60	other	
NC	Trotters Lane			1					1					11.00	4.00	1.10	other	
NC	Tucker Lane	1					1							10.00	5.00	1.60	grass	
NC	Turtle Bay Lane			1	1									9.00	4.00	1.00	gravel	
NC	Upper Rideau Drive			1	1									10.00	4.00	0.80	gravel	Branches once
NC	Vista Lane	1											1	8.00	2.00	0.40	loop	
NC	Wagon Wheel Lane			1	1									10.00	5.00	0.80	gravel/grass	Branches once
NC	Warner Lane			1	1									10.00	4.00	0.10	other	
NC	Weilburg Lane													10.00	0.00	N/A	N/A	
NC	Whippoorwill Lane			1					1					8.00	3.00	0.20	other/grass	
NC	Whittlers Cove Lane													12.00	1.00	0.30	gravel	
NC	Wintergreen Lane			1	1									9.00	4.00	0.40	other	
NC	Woodhall Lane	1					1							9.00	3.00	0.20	other	
N	Carleton Street (N)			1					1					12.00	4.00	1.70	gravel	
N	Lakeside Lane (N)	1											1	8.00	4.00	0.20	other	
N	Swallows Lane (N)		1							1				10.00	4.00	0.40	grass/other	
N	Thompson Lane (N)													10.00	4.00	1.30	loop/other	Branches once
Policy Impact		139	31	191	144	21	107	31	13	9	16	1	22					

Policy & Procedure



Policy Number: WASTE-20-1
Sub Department: Waste, Public Works

Policy Name: Private Road Curbside Collection – Minimum Road Standards

Developed by:	Mike Dwyer, CAO & Michelle Jones, Manager	Date: October, 2020
Reviewed by:	MSC	Date: October, 2020
Approved by:	Council	Date:
Resolution Number:		Effective:
Cross Reference:		Revisions:

Policy Statement and Rational: The Township wishes to provide a high level of curbside collection services to private road residents. Pre-amalgamation service approaches were different across the former Townships. This resulted in an inconsistent service standard across the Township post-amalgamation. A consistent service standard will be based on minimum road standards. This policy outlines the minimum road standards that must be achieved to receive summer and/or winter curbside collection on private roads.

These minimum standards have been developed to also support driver, equipment, and road user safety. Further, the standards seek to minimize the chance of damage to private property.

Scope: This policy applies to all private roads within the Township of Rideau Lakes. This includes private roads that service permanent residential locations, such as mobile home parks. The policy does not apply to campgrounds, which are private commercial businesses, who are not eligible for curbside collection.

Definitions:

Curbside Collection: The municipal collection program for waste and recycling from residences, as defined and approved by Council.

Ice Accumulation: The development of ice, be it from ice pellets, snow compaction, freeze-thaw cycles, or other means, that reduces or is likely to reduce the reasonable winter traction of a vehicle.

Private Road: A right of way or access that serves two or more properties, an internal road that serves a mobile home park, or an internal road that serves a condominium that is not a public road. For greater certainty, this definition does not include a shared driveway/common entrance from a public road, or an internal road within a commercial property (unless it includes and/or leads to two or more private residential properties).

Summer Curbside Collection: curbside collection from the Monday of Victoria Day weekend to the Monday of Thanksgiving weekend.

Winter Curbside Collection: curbside collection from the Monday of Thanksgiving weekend to the Monday of Victoria Day weekend.

Policy, Procedure and Implementation:

Road Width & Clearances

1. A private road must have a minimum unobstructed road surface width of 9 feet along its entire length to receive summer curbside collection.
2. A private road must have a minimum unobstructed road surface width of 11 feet along its entire length to receive winter curbside collection.
3. A private road must have an unobstructed height clearance (such as from arches, vegetation, wires, eaves etc.) of 12 feet.
4. A private road must have an unobstructed width clearance (such as from fences, signs, vegetation, building projections, parked vehicles) equal to the required road surface width.

Surface Maintenance

5. To receive curbside collection a private road must maintain a gravel or hardtop surface, adequate to support a collection vehicle, free from significant potholes, vegetation, erosion, rock protrusions, puncture hazards, excessive slope, soft shoulders, and standing water.
6. To receive winter curbside collection a private road must maintain a minimum cleared/plowed width of 9 feet, with no more than 5cm of snow accumulation.
7. To receive winter curbside collection a private road must maintain a surface free from ice accumulation or adequate sand and/or salt applied to areas where ice has accumulated.
8. To receive winter curbside collection the private road must ensure maintenance, complying with the standards set out in section 5 - 7, is achieved by 7:30AM on the day of collection. During a storm event ongoing maintenance is required to maintain the standards set out in section 5 -7.

Turn Arouds

9. To receive curbside collection a private road must maintain a turnaround at the end of the road and road branch(s), as applicable, adequate to allow for the collection vehicle to complete a three-point turn.
10. Turnarounds may be of a cul-de-sac, loop, or hammerhead-type (i.e. 'T' or 'L') design.
11. The turnaround may include a private driveway off the private road; however, the property owner must consent to its use. If a property owner declines or withdraws consent, the private road will be deemed to not have a turnaround until an alternate is defined or constructed by the road users.
12. To receive summer collection, the turnaround surface may be comprised of hardtop, gravel, grass, or compacted earth.
13. To receive winter collection, the turnaround surface must be comprised of hardtop or gravel.

14. It is recommended that hammer head turnarounds have a depth of 30ft (including the adjacent road width), and a width of 15ft. As specific turnaround geometry will impact the ability for a collection vehicle to perform a three-point turn, specific approval for turnarounds rests with the Manager of Waste.
15. The turnaround does not need to be dedicated (reserved for waste use), however private road users are responsible to ensure any turnaround is free from parked cars and other obstructions on the day of collection.
16. Failure ensure a turnaround is free from parked cars and other obstructions on the day of collection three times in one calendar year, will result in the suspension of service o that private road for the balance of the year.

Temporary Service Interruptions

17. Curbside collection may be interrupted on a temporary basis if at any time a road which previously complied with this policy, becomes non-compliant. This may relate to road obstructions (tree down), flooding/washout, lack of winter maintenance etc.
18. The determination to temporarily interrupt service will be at the sole call of the collection driver and/or Manager of Waste on a case by case basis.
19. If a decision to temporarily interrupt service results in a road user harassing, verbally abusing or physically assaulting staff or damaging municipal property, curbside collection may be suspended for the road, at the discretion of the CAO, with appeal rights to Council.

Partial Service & Marshaling Areas

20. Where a segment of a road is compliant with this policy, that segment may receive curbside collection.
21. Road users beyond the complying segment will be required to place their waste at a marshaling area at or before the end of the complying segment.
22. If a road is only eligible for summer service, road users will be required to place their waste at the shoulder of the nearest public road intersection, or other designated location approved by the Township (such as a common private box).
23. Waste placed at a marshaling area must comply with broader curbside collection policies (bag tags, limits, no hazardous waste, or bulky items etc.). Non-complying waste and/or blown, strewn, or animal spread waste is the responsibility of the road users to promptly collect and properly dispose of.
24. Multiple instances of non-compliance with section 23 may result in curbside services being suspended.

Responsibility

25. For greater clarity, the responsibility to regulate the requirements noted in sections 15, 16, 19 and 24 falls to the collective group of road users, notwithstanding the road may or may not have a road association or other governing body. The actions of one road user may jeopardize the service for all.

Administration

1. This policy shall be administered and interpreted by the Manager of Waste and/or the CAO.