

Section 3.0 LOCATION OF THE SUBJECT LAND/LEGAL DESCRIPTION

Assessment Roll No.		
Civic/911 Address:		
Ward:		
Legal Description:		
Concession No.(s)	Lot Number(s)	
Registered Plan No.	Lot(s)/Block(s)	
Reference Plan No.	Part Number(s)	Parcel number(s)
Date subject land was acquired by current owner:		

Section 4.0 PROPERTY CHARACTERISTICS

Lot Area: _____ (acres, hectares, ft², m²)

Lot Depth: _____ (feet / metres)

Lot Frontage: indicate length (feet/metres) & name (road/waterbody)

Please provide a brief description of the property taking into account factors such as: soil type & depth, lot configuration, steep slopes or low-lying areas, natural features and any other item that may impact the proposed development. Also include a description of the use of lands surrounding the lot.

Section 4.1 ACCESS TO THE PROPERTY How is the subject property accessed?

Type of Access	Name of Road/Waterbody
Township/Municipal Road <input type="checkbox"/>	_____
County Road <input type="checkbox"/>	_____
Private Road/Laneway <input type="checkbox"/>	_____
Provincial Highway <input type="checkbox"/>	_____
Water <input type="checkbox"/>	_____

If the property is accessed by water, what docking and/or parking facilities are available on the mainland? _____

Section 4.2 DIRECTIONS TO THE SUBJECT PROPERTY

Section 4.3 WATER SUPPLY:

Please identify the type of water supply servicing the subject property:

Dug Well Drilled Well Lake

Other (please specify) _____

Section 4.4 SEWAGE DISPOSAL SYSTEM:

Please provide information pertaining to the septic system (Existing and/or Proposed)

	Existing System	Proposed System
Year Installed:		
Permit No:		
	<input type="checkbox"/> Conventional System (leaching/filter bed) Type of Bed: Area of Bed:	<input type="checkbox"/> Conventional System (leaching/filter bed) Type of Bed: Area of Bed:
	<input type="checkbox"/> Tertiary Treatment	<input type="checkbox"/> Tertiary Treatment
	<input type="checkbox"/> Holding Tank Size of Tank: Make of Tank:	<input type="checkbox"/> Holding Tank Size of Tank: Make of Tank:
	<input type="checkbox"/> Grey Water System	<input type="checkbox"/> Grey Water System
	<input type="checkbox"/> Composting/Self-Contained toilet, privy, outhouse	<input type="checkbox"/> Composting/Self-Contained toilet, privy, outhouse

Section 5.0 LAND USE, ZONING, and OFFICIAL PLAN DESIGNATION

Please refer to the Township’s mapping tool – Rideau Map It at

<https://experience.arcgis.com/experience/4ef55d9a0ce84833bd698f5c3226dd42/>

Criteria	
Existing use (e.g. seasonal residential, open space)	
If known, how long have existing uses continued for?	
Proposed use (e.g. permanent residential)	
Zoning Classification (e.g. Rural – RU)	
Official Plan Designation (e.g. Rural, Natural Heritage)	

Section 6.0 RECORD OF PREVIOUS LAND USE AND PLANNING ACTIVITY

Previous Uses:	Yes	No	Unknown
1. Has there been any industrial or commercial use on the subject land or any adjacent lands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has there been any petroleum or other fuel stored on the subject land or any adjacent lands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is there any reason to believe the subject land may have been contaminated by former uses on the site or any adjacent lands?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are there any other previous land uses that ought to be given particular consideration in the review of this application?	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Planning Activity:	Yes	No	Unknown
Has the subject property been affected by any preceding planning approval? If yes, please provide any relevant reference/application #'s.			
Section 45 – Minor Variance	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Site Plan Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Zoning By-Law Amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Official Plan Amendment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consent (Severance)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other (please specify)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Section 7.0 GENERAL DESCRIPTION

Please describe the proposal and what is to be constructed or developed on the property. Please refer to any supplementary materials that may be used in support of the request.

Section 7.1 MINOR VARIANCE (SECTION 45.1)

Please identify relevant zone provision & relief required (leave this section blank for Section 45.2 only applications)

Section of Zoning By-Law #2023-50	Zone Provision	Proposed Standard	Relief Required
[e.g] Section 3.30.2	30m Water Setback	27m Water Setback	3 metres

Please describe why it is not possible for the proposal to comply with the requirements of the Township's Zoning By-Law.

Section 7.2 EXPANSION OF NON-CONFORMING USE (SECTION 45.2) REQUEST

Current Non-Conforming Use:
Description of Proposed Expansion:

Section 9.0 EXISTING and PROPOSED STRUCTURES: SETBACKS

In the tables below insert all structures listed in Section 8.0 and provide the horizontal setback distances between each structure and the relevant property line. In the ‘Other’ column provide setback distances to watercourse, hydro corridors, easements, Etc.

Section 9.1 EXISTING STRUCTURES (please indicate a ft for feet or an m for metres).

Type of Structure	Front Lot Line	Rear Lot Line	Side Lot Line	Side Lot Line	Other (specify)

Section 9.2 PROPOSED STRUCTURES (please indicate a ft for feet or an m for metres).

Type of Structure	Front Lot Line	Rear Lot Line	Side Lot Line	Side Lot Line	Other (specify)

Section 10.0 SKETCH

Provide a sketch of the subject land and the area affected by this application.

Please provide the following in the sketch:

- the boundaries and dimensions of the subject land;
- the location, size and type of all existing and proposed buildings and structures on the subject land, indicating their distance from the front lot line, rear lot line and side lot lines;
- the approximate location of all natural and artificial features (*e.g. railways, roads, watercourses, drainage ditches, banks of rivers or streams, wetlands, wooded areas, wells and septic beds*) that,
 - i) are located on the subject land and on land that is adjacent to it, and
 - ii) in the applicant’s opinion may affect the application;
- the current uses of land that is adjacent to the subject;
- the location, width and name of any roads within or abutting the subject land, indicating whether it is an unopened road allowance, a public traveled road, a private road or right of way;
- if access to the subject land will be by water only, the location of the parking and docking facilities to be used;
- the location and nature of any easement affecting the subject land.

Please provide any additional information that you feel may be relevant in the review of this application; you may submit as many additional pages as necessary.

AUTHORIZATIONS & PERMISSION TO ENTER

All Registered Owner(s) must complete the following to authorize the applicant/agent to make the application on their behalf (if Owner is NOT the applicant) and/or to permit Council, Committees of Council, Township Staff or authorized agents to enter the subject property to conduct site inspections related to this application. If multiple owners, an authorization letter from each owner is required.

I/We _____,
(name(s) of owner(s) or company)

being the registered owner(s) of the subject property of this application:

Hereby authorize the following person(s) to act as our agent to prepare, submit the application and pay any associated fees on my/our behalf (if applicable):

(Name of Applicant(s)/Authorized Agent(s))

Hereby authorize Council, Committees of Council, and Township Staff or authorized agents to enter the subject property without notice to conduct site inspections related to this application.

Agree to ensure that any driveway/lanes are accessible during the circulation period of the application so that Committee members, Township staff and other agencies do not have any barriers blocking access to the subject land. Island properties will require a boat ride, which is to be provided by the owner/agent. If applicable, Township Staff will make arrangements for the most suitable date and time.

Agree to post any required signage on site, which is prepared by Township Staff, with respect to this application in the requested timeframe of the Planning Act and upon notification by Township Staff. I/We also agree to provide photographic evidence of the posted sign at the request of Township Staff.

Agree to stake the area of any proposed construction a minimum of 15 days prior to the hearing date of your application.

Have included the written approval of all surveyors, designers, etc. that designed any documents, plot plans etc. to allow the Township to use their plan(s) in the notice or hearing and other documents which are viewable by the public.

Hereby acknowledge and provide my consent, in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, that the information on this application and any supporting documentation provided by myself, my agents, consultants and solicitors, will be part of the public record and will also be available to the general public.

Signature(s): _____

Date: _____

AGREEMENT TO INDEMNIFY & STATUTORY DECLARATION

I/We, _____
(name of owner, applicant or authorized agent)

Of the _____
(name of Municipality)

In the _____
(name of County)

Hereby agree to indemnify and save harmless The Corporation of the Township of Rideau Lakes (the "Municipality") from all costs and expenses that the Municipality may incur in connection with the processing of the applicant's application for approval under the Planning Act.

Without limiting the foregoing, such costs and expenses will include all legal, engineering, planning, advertising and consulting fees and charges incurred or payable by the Municipality to process the application together with all costs and expenses arising from or incurred in connection with the Municipality being required, or requested by the applicant, to appear at the hearing of any appeal to the Local Planning Appeal Tribunal from any decision of the Council approving the applicant's application.

I/We acknowledge and agree that if any amount owing to the Municipality in respect of the application is not paid when due, the Municipality will not be required to process or to continue processing the application, or to appear before the Ontario Land Tribunal in support of a decision approving the application until the amount has been paid in full.

I/We further acknowledge and agree that any amount owing by the applicant to the Municipality is, when due, a debt of the applicant and the Municipality may, in addition to any other remedies available to it at law, recover the amount owing together with interest from the applicant by action.

I/We solemnly declare that all of the above statements contained herein and all exhibits transmitted herewith including this application and any required document attached hereto are true, and I/ We make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Canada Evidence Act.

Signature(s): _____

Declared before me at the: _____

(name of Municipality)

in the _____
(name of County)

This ____ day of _____, 20____.

Signature of Commissioner of Oaths, etc.

(Official Stamp of
Commissioner of Oaths)