



Rideau Lakes

1439 County Road 8, Delta, ON K0E 1G0
T. 613.928.2251 | 1.800.928.2250 | F. 613.928.3097
rideaulakes.ca

BUSINESS RECOGNITION PROGRAM NOMINATION GUIDELINES

Rideau Lakes' Business Recognition Program aims to acknowledge the many contributions of local businesses within the Township, demonstrating their support for the growth of their community.

Business of the Year Award (3+ years): This award is to recognize a business operating for over 3 years within the Township of Rideau Lakes that has demonstrated a commitment to the community and its residents, while displaying strong ethics within the business and society.

Small Business Award (5 employees or less): This award acknowledges businesses with 5 or fewer employees including the owner(s) and home-based businesses that have demonstrated qualities such as professional integrity, excellence in customer service, success through innovation and a commitment to the community.

New Business Award (1 to 3 years): This award is to honour the hard work demonstrated by a start-up company or to recognize a successful new business that has been in operation within the Township for 1 to 3 years.

Long Standing Business (20+ Years): An honourable mention will be given to businesses that have continuously operated in Rideau Lakes for over 20 years.

Additional rules and regulations:

- Nominations must be made using the Nomination Form **prior** to the stated deadline;
- Additional pages may be submitted but must be indicated on the nomination form;
- One nomination per application;
- You may only nominate a person/business once;
- Home-based and sole proprietor businesses are eligible;
- Businesses must have been in operation for at least one year at the time of nomination;
- No repeat winners in the same category;
- Municipal funded services and/or committees are not eligible for nomination;
- Nominations must be made by a third party (you may not nominate yourself, your employer or a member of your immediate family).

How to submit a nomination:

Fill out the attached form and deliver by:

Mail: Township of Rideau Lakes, Attn: Business Recognition,
1439 County Road 8, Delta ON, K0E 1G0

Email: mwhite@rideaulakes.ca Subject: Business Recognition

Business Recognition Event:

Award winners will be recognized for their achievements at the Business Awards Breakfast at the Elgin Lions Community Hall on Wednesday, April 15, 2026 from 8 a.m. to 10 a.m.



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BUSINESS RECOGNITION PROGRAM NOMINATION FORM NOMINATION DEADLINE: FRIDAY, MARCH 6, 2026

ABOUT THE BUSINESS:

1. What is the name of the business?

2. Business owner(s) first and last name(s):

3. Which award is this business or person being nominated for?

(Choose only one option):

- ☐ Business of the Year (3+ years, more than 5 employees)
- ☐ Small Business Award (5 or fewer employees)
- ☐ New Business Award (1 to 3 years)
- ☐ Long- Standing Business - Honourable Mention (20+ years)

4. Business address (must be in the Township of Rideau Lakes to be eligible):

5. Business telephone number:

6. Business email address:

ABOUT YOU:

1. Your first and last name: _____

2. Your phone number: _____

3. Your e-mail address: _____

WHY ARE YOU NOMINATING THIS BUSINESS? (up to 500 words)

Examples will help the judges select the winner. Feel free to attach additional pages.



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HOW TO WIN:

Nominations are scored on the following criteria:

1. **Fulfills a Need** (i.e. provides a needed service or product to the community)
2. **Community Involvement** (i.e. volunteer work, supports people or local not-for-profit organizations)
3. **Community Impact** (i.e. service excellence, supports the business community, event sponsorship, employs residents, buys local, promotes the area)
4. **Ability to Grow** (i.e. potential, adaptability)
5. **Innovation** (i.e. creativity, uniqueness)

For your nomination to be considered for an award, answer the following questions:

1. How does the nominated business fulfill a needed service or product to the community?

2. Provide an example of how they get involved in the community, volunteer, support not-for-profits or help people.

3. Please give an example of how this business has a community impact, such as providing excellent service, supporting the business community, event sponsorship, employing people that live in Rideau Lakes, buying local or promoting the area.



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4. Please give one or more examples of their ability to grow, how the business has grown over the last few years, adapted to change, or the potential they have for the future.

5. Please give one or more examples of innovation, thinks “outside the box”, demonstrated creativity or uniqueness.

Additional Comments:

Thank you to our Silver Sponsor

