

CONSOLIDATED VERSION

BY-LAW 2019-14

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to establish an Accessibility Advisory Committee.

Consolidated as of December 2, 2019

By-Law/Res	Date Approved	Amendment No.	Subject Matter
Res #153-2019	December 2, 2019	1	Amend Schedule 'A' – no. of members

WHEREAS Section 29 of the *Accessibility for Ontarians with Disabilities Act* 2005, S.O. 2005, c.11 states that the council of every municipality having a population of not less than 10,000 shall establish an accessibility advisory committee or continue any such committee that was established before the day this section comes into force.

AND WHEREAS the Council of The Corporation of the Township of Rideau Lakes deem it beneficial to the Municipality, Elected Officials, Staff and the Residents of the Township of Rideau Lakes to establish an Accessibility Advisory Committee;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

- 1) That the Terms of Reference for the Accessibility Advisory Committee as attached hereto as Schedule 'A' be approved and adopted.
- 2) That those individuals appointed to the Accessibility Advisory Committee shall form Schedule 'B' to this By-Law.
- 3) That Schedules 'A' and 'B' may be updated from time to time as deemed desirable by Resolution of Council.
- 4) That any other By-Laws, Resolutions, Motions or actions of Council that are in contravention of this By-Law are hereby repealed including By-Law 2010-96.

Read a first and second time this 4th day of March, 2019

This By-Law be read a third time and finally passed this 4th day of March, 2019.

A copy of the original signed By-Laws are on file with the Clerk's Office.

ACCESSIBILITY ADVISORY COMMITTEE

Terms of Reference

(Amended Dec. 2, 2019: Res #153-219)

MANDATE:

The Township of Rideau Lakes strives at all times to provide its goods and services in a way that respects the dignity and independence of all people. The Township of Rideau Lakes is also committed to giving people with disabilities the same opportunity to access our goods and services and allowing them to benefit from the same services, in the same place and in a similar way as other customers.

The Accessibility Advisory Committee (AAC) shall advise and assist the Township of Rideau Lakes in promoting and facilitating a barrier-free Rideau Lakes for citizens of all abilities (universal accessibility).

ROLE:

It shall be the role of the Committee to provide recommendations, advice and information to the Municipal Council on matters relating to:

- Under Part VII of the *Accessibility for Ontarians with Disabilities Act*
 - Advise the Council about the requirements and implementation of accessibility standards and the preparation of accessibility reports and such other matters for which the Council may seek its advice under subsection 5;
 - Review in a timely manner, the site plans and drawings described in section 41 of the *Planning Act* that the Committee selects; and
 - perform all other functions that are specified in the regulations;
- Access to a public building, structure or premise, or part of a building or structure that Council purchases, constructs or significantly renovates;
- Access to any building, structure or premise that the Council enters into a new lease for.
- Other Accessibility related issues;
- Monitor federal and provincial directives and regulations;
- Liaise with other municipal accessibility advisory committees;
- Facilitate public input to Council on programs and ideas and to assist in enhancing the quality of life of the community;
- Providing advice to Council on programs, policies and services provided to persons with disabilities and seniors;
- Review on an annual basis the Policy Statement for Accessibility Customer Service.

It shall be the role of the Council to seek advice from the Accessibility Advisory Committee on the following:

- Under Part VII of the *Accessibility for Ontarians with Disabilities Act*
 - Council shall seek advice from the Committee on the accessibility for persons with disabilities to a building, structure or premises, or part of a building, structure or premises,
 - that the Council purchases, constructs or significantly renovates;
 - for which the Council enters into a new lease; or
 - that a person provides as municipal capital facilities under an agreement entered into with the council in accordance with section 110 of the *Municipal Act, 2001*.

ADMINISTRATION:

The following administrative structure will apply to the Committee:

- The Committee shall be comprised of Seven (7) members being the following:
 - One (1) member of Council.
 - Five (5) non-council members of the public who self-identify as needing or benefitting from accessible and/or universally designed buildings, services and landscapes.
 - One (1) member from the Health Care Profession.
 - Quorum shall be 50% of the membership plus one (1).
 - Appointments shall seek to represent the whole of the Township of Rideau Lakes.
 - Appointment of members shall be as per process outlined in the Volunteer Policy.
 - The Committee shall elect a chairperson from committee members on an annual basis at the first meeting of the new year.
 - The Committee shall adhere to the Township's By-Laws, including, but not limited to, the Procedural By-Law.
 - The Committee shall report to Council via regular minutes.

STAFF RESOURCES:

The following Staff resources will be provided:

- The Clerk or alternate shall act as a primary resource for the Committee, providing advice, reporting and implementing programs of work and other duties as necessary.
- The Clerk or alternate shall act as secretary to the Committee and may provide duties in order to carry out the Committee's mandate.

MEETINGS:

The Committee shall meet no less than five (5) times per year with no meetings scheduled in July or August.

Meeting schedule shall be posted on the Township Website.

Meeting agendas and minutes (once approved), shall be posted to the Township Website.

Minutes shall be included in the Regular Council Agenda.

Meetings will take place at a location that is mutually convenient and accessible to Committee members.

COMPENSATION:

No compensation shall be made to members of the Committee for their participation.

APPOINTMENTS TO ACCESSIBILITY ADVISORY COMMITTEE

Member of Council (1): Paula Banks

Five (5) Non-Members of Council:

- Lorie Treumner
- Melissa Willis
- Kimberly Brown
- Tammy Day