

TOWNSHIP OF RIDEAU LAKES SUMMER STUDENT EMPLOYMENT OPPORTUNITIES (14) & SUMMER STUDENT VOLUNTEER OPPORTUNITIES

The Community and Leisure Services Department is seeking to hire summer students to fill the following summer positions at the **Rideau Lakes' Day Camp**:

- Waterfront Staff (2) start date June 29th to August 25th
- Day Camp Counsellor (6) start date June 29th to August 25th
- Volunteer Leaders in Training - minimum age 14 as of January 1, 2020; flexible start date but must be willing to work a minimum of one week.

Students must be mature, responsible and able to work in both a team and individual environment. All positions work out of the Sand Lake Park facility located outside of Elgin. All applicants must be returning to school in the fall.

Waterfront positions include, but are not limited to, beachfront supervision, conducting Red Cross swim lessons, lesson planning, teaching, and evaluating swimmers and beachfront set-up and clean-up. The programs take place primarily outdoors. Students applying for this position must be Standard First Aid and CPR C, Lifeguard and Swim Instructor certified.

The Day Camp Counsellor and Volunteer positions include, but are not limited to the delivery of recreation, arts, aquatics and sports programs for children and youth during the summer months. The programs take place primarily outdoors. Students applying for this position must be Standard First Aid and CPR C certified.

The successful candidates will be required to complete a Vulnerable Sectors Check to the Township of Rideau Lakes Satisfaction.

Students interested in the Rideau Lakes' Day Camp positions should send their resume with a cover letter by email to:

Leila Stafford
Recreation and Volunteer Coordinator
Township of Rideau Lakes
1439 County Road 8
Delta, ON K0E 1G0
lstafford@rideaulakes.ca

The Public Works Department is seeking to hire 6 college/university students to fill summer positions in the following divisions:

- Properties Division (3)**
- Roads Division (2)**
- Public Works Office Assistant/Traffic Counter (1)**

Students must be mature, responsible and able to work in both a team and individual environment. Successful candidates must be available to start work May 1st. All applicants must be returning to school in the fall and all applicants must possess a valid G driver's licence.

The three positions in the Properties Division include, but are not limited to, lawn maintenance (mowing and trimming), building and equipment maintenance, waste/recycling collection and all other duties as assigned.

Students applying for this position must be available and willing to work Sunday afternoons. Most, if not all the work will be outside.

Students interest in the above positions should send their resume with a cover letter by email to:

Michelle Jones
Manager of Facilities & Environmental Services
Township of Rideau Lakes
mjones@rideaulakes.ca

The two positions in the Roads Division, include but are not limited to, road patching, flagging, sign work, garage duties, waste collection and all other duties as assigned.

The position of Public Works Office Assistant/Traffic Counter includes, but is not limited to, daily traffic counts and reports for findings, filing, report writing, data collection and entry, dealing with the public, assistance with waste site surveys, waste collection audits, and all other duties as assigned.

Interested students should send their resume with a cover letter by email to:

Dan Chant
Roads Coordinator
Township of Rideau Lakes
dchant@rideaulakes.ca

Deadline for all applications is March 15, 2020 at 4:00pm.

The Township of Rideau Lakes is an equal opportunity employer. All qualified candidates are encouraged to apply. We thank all who apply, however only those applicants to be interviewed will be contacted. Personal information collected will be used in accordance with the *Municipal Freedom of Information and Protection of Privacy Act* for the purpose of candidate selection.