

**The Lower Beverley Lake Park Management Board conducted its
Regular Meeting on Tuesday, March 19th, 2019
at the Municipal Office in Chantry.**

Management Board Chairperson Penny Sawyer **called the meeting to order** at 4:30 p.m.

Roll Call was taken with the following members present: Chairperson Penny Sawyer, Vice-Chairperson Hazel Wykes, Mayor Arie Hoogenboom, Councillor Joan Delaney, Community Representative Brent Rathwell and Delta Mill Society Liaison Cathy Livingston.

Park Manager William Morris, Secretary-Treasurer David Schur, Maintenance / Security Supervisor Brian Abrams, and Canteen / Housekeeping Supervisor Marlene Stearry were present as well.

Seasonal Campers' Liaison Allan Moorhouse was absent with prior notice.

Introduction of Visitors

- Nil

RESOLUTION # 20-2019

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves and **adopts the agenda** as prepared.

Carried

Chairperson Sawyer asked if anyone had a **disclosure of pecuniary interest and the general nature thereof**. No declarations were received.

Delegations

- Nil

RESOLUTION # 21-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves and adopts the minutes of the inaugural meeting held on January 22nd, 2019 as prepared.

Carried

Comments / Resolutions of Council

Mayor Hoogenboom commended the Board and the Staff for maintaining the park in such great condition. He noted his excitement and pleasure in being a member of the Management Board.

Chairperson Sawyer welcomed all of the Members to the meeting and noted that she is looking forward to a successful park season.

Vice-Chairperson Hazel Wykes commended Park Manager William Morris upon the release of the new park calendar, map, brochure, rack card and post cards.

An email was presented from Township of Rideau Lakes Clerk Mary Ellen Truelove confirming the appointments of Community Representatives Penny Sawyer, Hazel Wykes and Brent Rathwell to the Board at a meeting on March 4th for the 2019-2022 term of Council.

Business Arising

- Nil

Reports from Board Staff

General Status Report for March 2019, as prepared by Park Manager William Morris, was presented to the Board Members, and the same was reviewed and discussed.

RESOLUTION # 22-2019

Moved By: Joan Delaney
Seconded By: Brent Rathwell

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for March 2019 as prepared and presented by Park Manager William Morris;

And further that the following action be taken:

- Draft Service Agreements for the provision of contracted services for the Delta Mill Society, the Robertson Cemetery Board and the Delta Athletic Sub-Committee be adopted as prepared / amended;

And further that staff be directed to prepare by-laws to adopt same.

Carried

General Status Report for March 2019, as prepared by Secretary / Treasurer David Schur, was presented to the Board Members and the same was reviewed and discussed.

RESOLUTION # 23-2019

Moved By: Hazel Wykes
Seconded By: Arie Hoogenboom

To pass a Resolution that:

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for March 2019 as prepared and presented by Secretary-Treasurer David Schur.

Carried

General Status Report for March 2019, as prepared by Maintenance / Security Supervisor Brian Abrams, was presented to the Board Members, and the same was reviewed / discussed.

RESOLUTION # 24-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for March 2019 as prepared and presented by Maintenance / Security Supervisor Brian Abrams;

And further that a request be forwarded to the Municipal Services Committee of the Corporation of the Township of Rideau Lakes requesting the grading of the roadways within the park and the application of dust suppressant to same when weather, manpower and resources permit.

Carried

**Reports from Special Advisors to the Management Board
Seasonal Tenants' Liaison**

Report for March 2019 as prepared by Seasonal Campers' Liaison Al Moorhouse was presented to Board Members, and the same was reviewed and discussed.

RESOLUTION # 25-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for March 2019, as prepared by Al Moorhouse, Seasonal Tenants' Liaison.

Carried

Delta Mill Society Liaison

Report for March 2019 was presented to Board Members by Cathy Livingston, Liaison to the Delta Mill Society.

RESOLUTION # 26-2019

Moved By: Hazel Wykes
Seconded By: Joan Delaney

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for March 2019, as prepared and presented by Cathy Livingston, Delta Mill Society Liaison.

Carried

Health and Safety

RESOLUTION # 27-2019

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the Health and Safety Report for March 2019 as prepared and presented by William Morris, Park Manager;

And further that the Board acknowledges the minutes of the Municipal Joint Health and Safety Committee dated December 13th, 2018.

Carried

Accounts Payable

RESOLUTION # 28-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves payment for the following accounts:

- \$ 18,715.36 for January 2019
- \$ 1,905.27 for February 2019

Carried

Correspondence

RESOLUTION # 29-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges the following correspondence:

16.1 Announcement of the Delta's Got Talent program in June 2019;

And further that the Management Board support the program through the following in-kind services:

- a) Promotion of the event in the June issue of the Park Post Newsletter.
- b) Promotion of the event on the park lighted sign along County Road 42.
- c) Promotion of the event in the park via public address announcements during the weekend of the event.

Carried

Motions / Notice of Motions

- Nil

New Business

Board Secretary-Treasurer David Schur presented Members with the draft 2018 audited financial statement for the Lower Beverley Lake Park Management Board. Discussion was held.

RESOLUTION # 30-2019

Moved By: Joan Delaney
Seconded By: Arie Hoogenboom

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the presentation by David Schur, Secretary/Treasurer regarding the 2018 Audited Financial Statement as prepared by Allan and Partners, CPA, Perth, Ontario.

Carried.

Board Secretary-Treasurer David Schur presented Members with the draft 2019 budget for the operation of Lower Beverley Lake Park. Discussion was held.

RESOLUTION # 31-2019

Moved By: Hazel Wykes
Seconded By: Arie Hoogenboom

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges the presentation of the draft 2019 budget for Lower Beverley Lake Park as presented by Secretary-Treasurer David Schur;

And further that staff be directed to prepare a by-law to adopt same.

Carried.

By-Laws

RESOLUTION # 32-2019

Moved By: Hazel Wykes
Seconded By: Brent Rathwell

To pass a Resolution that the following By-Laws be taken as read a first and second time, the short way, this 19th day of March, 2019:

- By-Law #2019-06: To enter into agreement with the Delta Mill Society for lawn care.
- By-Law #2019-07: To enter into agreement with Robertson Cemetery Board for lawn care.
- By-Law #2019-08: To enter into agreement with Delta Athletic Sub-Committee for use of Lakersfield Canteen.
- By-Law #2019-09: To enter into agreement with Delta Athletic Sub-Committee for use of Lakersfield Diamond.
- By-Law #2019-10: To enter into agreement with the Delta Mill Society for sale of Break Open Tickets.
- By-Law #2019-11: To adopt the 2019 Budget.

Carried

RESOLUTION # 33-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that By-Laws 2019-06, 2019-10, and 2019-11 be taken as read a third time, and finally passed this 19th day of March, 2019.

Carried

Questions from the Press

- Nil

Visitor's Remarks

- Nil

Next Meeting of the Board

RESOLUTION # 34-2019

Moved By: Hazel Wykes
Seconded By: Joan Delaney

To pass a Resolution that;

The next regular meeting of the Lower Beverley Lake Management Board will be held on May 14th, 2019 at 4:30 p.m. at the Municipal Office Building, Chantry.

Carried

Closed Session / Committee of the Whole

- Nil

Resolutions / By-Laws following Closed Session

- Nil

Information

- Nil

By-Law to Govern Proceedings of the Board

RESOLUTION # 35-2019

Moved By: Arie Hoogenboom
Seconded By: Brent Rathwell

To pass a Resolution that;

By-Law Number 2019-12, being a By-Law to confirm the proceedings of the Board, at their meeting on March 19th, 2019 be taken as read a first and second time, the short way, this 19th day of March, 2019.

Carried

RESOLUTION # 36-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

By-Law Number 2019-12 be taken as read a third time, and finally passed this 19th day of March, 2019.

Carried

Adjournment

RESOLUTION # 37-2019

Moved By: Joan Delaney
Seconded By: Brent Rathwell

To pass a resolution that;

The Lower Beverley Lake Park Management Board does now adjourn this meeting at 6:08 p.m.

Carried

Penny Sawyer
Chairperson

David Schur
Secretary

/wm