

**The Lower Beverley Lake Park Management Board conducted its
Inaugural Meeting on Tuesday, January 22nd, 2019
at the Municipal Office in Chantry.**

Park Manager William Morris **called the meeting to order** at 4:30 p.m.

Roll Call was taken with the following members present: Councillor Joan Delaney, Community Representatives Penny Sawyer, Brent Rathwell and Hazel Wykes, Delta Mill Society Liaison Cathy Livingston and Seasonal Campers' Liaison Allan Moorhouse.

Park Manager William Morris, Secretary-Treasurer David Schur and Maintenance / Security Supervisor Brian Abrams were present as well.

Mayor Arie Hoogenboom was absent with prior notice.

Introduction of Visitors

Rose Hyland, Chairperson of the Lower Beverley Lake Park Seasonal Campers' Recreation Sub-Committee was introduced and welcomed to the meeting.

RESOLUTION # 01-2019

Moved By: Hazel Wykes
Seconded By: Penny Sawyer

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves and **adopts the agenda** as prepared.

Carried

RESOLUTION # 02-2019

Moved By: Brent Rathwell
Seconded By: Joan Delaney

To pass a Resolution that;

Community Representatives Penny Sawyer and Hazel Wykes be appointed as Chairperson and Vice-Chairperson for the Lower Beverley Lake Park Management Board respectively during the current term of Council, 2019-2022.

Carried

Park Manager William Morris congratulated Chairperson Sawyer and Vice-Chairperson Wykes on their appointments. Chairperson Sawyer assumed governance of the meeting.

Chairperson Sawyer asked if anyone had a **disclosure of pecuniary interest and the general nature thereof**. No declarations were received.

Delegations

- Nil

Comments / Resolutions of Council

Chairperson Sawyer welcomed all of the Members to the inaugural meeting and noted that she is looking forward to a successful park season.

Vice-Chairperson Hazel Wykes congratulated all of the staff and volunteers who contributed to the success of "Celebrating the Season 2018". On a personal note, Hazel congratulated Maintenance / Security Supervisor Brian Abrams upon recently becoming a grandfather.

Township of Rideau Lakes Resolution #101-2018 dated December 3rd, 2018, which appointed Councillor Joan Delaney to the Board for the term 2019-2020, was provided to the membership.

RESOLUTION # 03-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves and adopts the minutes of the regular meeting held on October 16th, 2018 as prepared.

Carried

Business Arising

- Nil

Reports from Board Staff

General Status Report for January 2019, as prepared by Park Manager William Morris, was presented to the Board Members, and the same was reviewed and discussed.

RESOLUTION # 04-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for January 2019 as prepared and presented by Park Manager William Morris;

And further that the following action be taken:

- Staff be directed to continue with the production of the “Delta Pilot” newsletter during 2019 with the continued financial partnerships of Delta’s charitable and not-for-profit organizations;
And further that Staff investigate the interest of area businesses in placing a business card advertisement in future editions of the Pilot.
- Draft Tenancy Agreement for the park rental house be adopted as prepared;
And further that staff be directed to prepare a by-law to adopt same.
- Draft Policy Statement #09 entitled Rules and Regulations for the operation of Lower Beverley Lake Park-Schedule A and B be adopted as prepared;
And further that staff be directed to prepare a by-law to adopt same.

Carried

General Status Report for January 2019, as prepared by Secretary / Treasurer David Schur, was presented to the Board Members and the same was reviewed and discussed.

RESOLUTION # 05-2019

Moved By: Brent Rathwell
Seconded By: Joan Delaney

To pass a Resolution that:

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for January 2019 as prepared and presented by Secretary-Treasurer David Schur;

And further that the Board agrees to transfer any surplus funds from 2018 into reserves or to account for any deficits in the 2019 operating budget.

Carried

General Status Report for January 2019, as prepared by Maintenance / Security Supervisor Brian Abrams, was presented to the Board Members, and the same was reviewed / discussed.

RESOLUTION # 06-2019

Moved By: Brent Rathwell
Seconded By: Joan Delaney

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report for January 2019 as prepared and presented by Maintenance / Security Supervisor Brian Abrams.

Carried

**Reports from Special Advisors to the Management Board
Seasonal Tenants' Liaison**

Report for January 2019 as prepared by Seasonal Campers' Liaison Al Moorhouse was presented to Board Members, and the same was reviewed and discussed.

RESOLUTION # 07-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that;

Whereas the Lower Beverley Lake Park Management Board wishes to further promote a partnership with the Seasonal Campers at Lower Beverley Lake Park as a venue to support and enhance reciprocal programs and activities between the two entities;

And whereas the Lower Beverley Lake Park Management Board has invited interested seasonal campers to submit their name for consideration to serve as a Special Advisor to the Park Management Board with non-voting rights through an article contained within the September 2018 issue of the Delta Park Post newsletter;

Now therefore be it resolved that the Lower Beverley Lake Park Management Board appoints Mr. Allan Moorhouse as a Special Advisor to the Board-Liaison for the Seasonal Campers with non-voting rights for the term January 22nd, 2019 to December 31st, 2020;

And further that the Lower Beverley Lake Park Management Board acknowledges and concurs with the report for January 2019, as prepared and presented by Al Moorhouse, Seasonal Tenants' Liaison.

Carried

Delta Mill Society Liaison

Report for January 2019 was presented to Board Members by Cathy Livingston, Liaison to the Delta Mill Society.

RESOLUTION # 08-2019

Moved By: Hazel Wykes
Seconded By: Joan Delaney

To pass a Resolution that;

The Lower Beverley Lake Park Management Board wishes to promote a partnership with the Delta Mill Society as a venue to support and enhance reciprocal programs and activities between the two entities;

And whereas a letter of invitation was forwarded to the Delta Mill Society in December of 2018 inviting the Society to nominate an individual to liaise between the two entities;

Now therefore be it resolved that the Lower Beverley Lake Park Management Board appoints Cathy Livingston as a Special Advisor to the Board with non-voting rights for the term January 22nd, 2019 to December 31st, 2020.

And further that the Lower Beverley Lake Park Management Board acknowledges and concurs with the report for January 2019, as prepared and presented by Cathy Livingston, Delta Mill Society Liaison.

Carried

Health and Safety

RESOLUTION # 09-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the Health and Safety Report for January 2019 as prepared and presented by William Morris, Park Manager.

Carried

Accounts Payable

RESOLUTION # 10-2019

Moved By: Joan Delaney
Seconded By: Brent Rathwell

To pass a Resolution that;

The Lower Beverley Lake Park Management Board approves payment for the following accounts:

- \$ 37,405.84 for October 2018
- \$ 8,323.07 for November 2018
- \$ 4,525.00 for December 2018

Carried

Correspondence

RESOLUTION # 11-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges the following correspondence:

- 16.1 Thank you card from Canteen Sales Attendant Elizabeth Reed-Stearry.
- 16.2 Congratulatory letter following Celebrating the Season 2018 from Del and Carolyn Bresee, Portland.
- 16.3 Letter from the United Counties of Leeds-Grenville requesting a meeting with staff to discuss a Business Retention and Expansion program within Rideau Lakes.

Carried

Motions / Notice of Motions

- Nil

New Business

Park Manager William Morris presented Members with the following summative reports:

- 1. Celebrating the Season 2018.
- 2. 2018: A Year In Review
- 3. General Liability and Property Insurance Coverage for 2019.

Discussion was held.

RESOLUTION # 12-2019

Moved By: Joan Delaney
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges the following reports as prepared and presented by Park Manager William Morris:

- 1. Celebrating the Season 2018
- 2. Annual Report entitled "2018: A Year in Review"
- 3. General Liability and Property Insurance Coverage 2019

And further that the Lower Beverley Lake Park Management Board concurs with the recommendations contained within the Celebrating the Season 2018 report.

Carried

Copies of the Annual Report will also be distributed to the CAO and those Councillors who are not Members of the Management Board.

A break in the meeting was held at 5:45 p.m. for members to enjoy a meal as catered to by Judy Drummond of Toledo. The meeting resumed at 6:30 p.m.

Board Secretary-Treasurer David Schur presented Members with a report regarding proposed operational rates for the 2020 season. Discussion was held.

RESOLUTION # 13-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

The Lower Beverley Lake Park Management Board acknowledges and concurs with the report from Secretary-Treasurer David Schur regarding operational rates for Lower Beverley Lake Park in 2020 as prepared;

And further that staff be directed to prepare a by-law to adopt a 2.0% increase for same.

Carried

By-Laws

RESOLUTION # 14-2019

Moved By: Hazel Wykes
Seconded By: Joan Delaney

To pass a Resolution that the following By-Laws be taken as read a first and second time, the short way, this 22nd day of January, 2019:

1. By-Law #2019-01 being a by-law to appoint Community Members and Camper Volunteers as Members of the Seasonal Campers' Recreation Sub-Committee for the purpose of organizing and implementing various recreational and social events within the Park for the benefit and enjoyment of the seasonal and transient campers and members of the general public;
2. By-Law #2019-02 being a by-law to adopt a Schedule of Rates for the Year of 2020 for the operation of Lower Beverley Lake Park;
3. By-Law #2019-03 being a by-law to amend the Lease Agreement for the Tenant House located within Lower Beverley Lake Park, Delta.
4. By-Law #2019-04 being a by-law to adopt Rules and Regulations for the operation of Lower Beverley Lake Park.

Carried

RESOLUTION # 15-2019

Moved By: Joan Delaney
Seconded By: Brent Rathwell

To pass a Resolution that By-Laws 2019-01, 2019-02, 2019-03 and 2019-04 be taken as read a third time, and finally passed this 22nd day of January, 2019.

Carried

Questions from the Press

- Nil

Visitor's Remarks

Rose Hyland, Chairperson of the Lower Beverley Lake Park Seasonal Campers' Recreation Sub-Committee thanked Members for the invitation to attend the Inaugural Meeting of the Management Board. Rose praised the efforts of the camper and community volunteers who faithfully plan and support the numerous activities which are held in the park. Rose also noted her support in promoting the Friday nights of Celebrating the Season as a time for bus tours and group visitations from retirement/nursing homes.

Next Meeting of the Board

RESOLUTION # 16-2019

Moved By: Hazel Wykes
Seconded By: Brent Rathwell

To pass a Resolution that;

The next regular meeting of the Lower Beverley Lake Management Board will be held on March 19th, 2019 at 4:30 p.m. at the Municipal Office Building, Chantry.

Carried

Closed Session / Committee of the Whole

- Nil

Resolutions / By-Laws following Closed Session

- Nil

Information

Park Manager William Morris provided a directory of contact information for Board Members.

By-Law to Govern Proceedings of the Board

RESOLUTION # 17-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a Resolution that;

By-Law Number 2019-05, being a By-Law to confirm the proceedings of the Board, at their meeting on January 22nd, 2019 be taken as read a first and second time, the short way, this 22nd day of January, 2019.

Carried

RESOLUTION # 18-2019

Moved By: Hazel Wykes
Seconded By: Brent Rathwell

To pass a Resolution that;

By-Law Number 2019-05 be taken as read a third time, and finally passed this 22nd day of January, 2019.

Carried

Adjournment

RESOLUTION # 19-2019

Moved By: Brent Rathwell
Seconded By: Hazel Wykes

To pass a resolution that;

The Lower Beverley Lake Park Management Board does now adjourn this meeting at 7:37 p.m.

Carried

Penny Sawyer
Chairperson

David Schur
Secretary

/wm