

BY-LAW NUMBER 2015-1

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to adopt User Fees and Charges for the Township of Rideau Lakes.

WHEREAS Section 391(1) of the Municipal Act S.O. 2001, c. 25, as amended, authorizes the Council of a local municipality to pass By-Laws imposing fees and charges for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or local board; and for the use of its property including property under its control;

AND WHEREAS the Council of the Township of Rideau Lakes has deemed it necessary to establish user fees and charges;

AND WHEREAS the Corporation of the Township of Rideau Lakes deems it expedient to update the User Fees and Charges By-Law for the municipality;

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes hereby enacts as follows:

1. That Council hereby establishes the fees and charges for various municipal services and activities as set out in the following Schedules:

Schedule "A" – Administration

Schedule "B" – Treasury

Schedule "C" – Development Services

Schedule "D" – Public Works: Environmental Services

Schedule "E" – Public Works: Municipal Properties/Roads

Schedule "F" – Fire Services

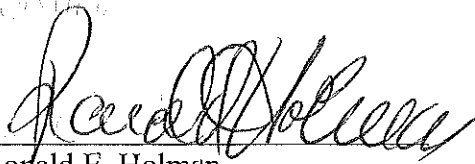
Schedule "G" – Community & Leisure Services

2. That the fees set out in the attached schedules shall be paid for the services or activities listed.
3. That this By-Law shall be known and may be cited as the "Township of Rideau Lakes User Fees By-Law".
4. That all fees listed (excluding those with an asterisk (*) beside the fee amount) in Schedules "A through G" shall be adjusted each year on January 1st by the trailing 12 month Statistics Canada Consumer Price Index (CPI) for Ontario.
5. That the fees listed in Schedules "A through G", when adjusted each year on January 1st, will be rounded up to the nearest dollar amount (for fees over \$100), to the nearest 50 cent (for fees \$25-\$100) and the nearest 25 cent level (for fees under \$25);
6. Fees may be adjusted and classes of fees may be added or removed from time to time, as approved by council by Resolution.
7. The Township of Rideau Lakes By-Law 2012-79 is hereby repealed upon the coming into force of this By-Law.

That this By-Law shall come into force and effect upon the date of passing.

Read a first and second time this 5th day of January, 2015.

Read a third time and finally passed this 5th day of January 2015.



Ronald E. Holman
Mayor



Mary Ellen Truelove
Acting Clerk

SCHEDULE “A”

ADMINISTRATION

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
Licence – Dog Tag	\$15*	N/A	\$15
Reclaim Fee (for dog)	\$200/dog*	N/A	\$200
Licence – Kennel (annual)	\$160*	N/A	\$160
Licence (Annual fee)			
Chip Wagon	\$412	N/A	\$412
Mobile Canteen	\$412		\$412
Refreshment Cart	\$110		\$110
Licence – Auctioneer (selling or putting up for sale goods, wares, merchandise or effects by public auction)	\$100*	N/A	\$100
Licence – One-Day Auction (for any one-time auction sale)	\$50*		\$50
Licence – Salvage (Yards, Shops, Dealers)	\$50*	N/A	\$50
Licence – Public Event, Parade, Festival	\$220*	N/A	\$220
Licence – Marriage	\$100*	N/A	\$100
Line Fence Disputes			
Payment to Referee	\$150*	N/A	
Payment to Deputy Referee	\$100*		
Administrative Fees < 3 hours spent in conduct of an appeal	\$300*		
> 3 hours spent in conduct of an appeal	\$400*	N/A	
Lottery Licences	3% of prize value		
Nevada	Max. \$98	N/A	\$98
Other Annual Licences	Max. \$38	N/A	\$38
Any Bingo – Single or Marathon Bingo < 24 hours	Max. \$38	N/A	\$38
Any Bingo – Multiple Events/Marathon calendar year > 24 hours	Max. \$63	N/A	\$63

SCHEDULE "B"

TREASURY

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
Tax Certificates	\$49.50	N/A	\$49.50
Tax Information:	\$56	N/A	\$56
Duplicate copy of Tax Bill:	\$33	N/A	\$33
NSF Cheque	\$44	N/A	\$44
Photocopying			
8 ½ x 11 paper (single sided)	.50/ea*		.50
8 ½ x 11 paper (double sided)	1.00/ea*	N/A	1.00
8 ½ x 14 paper (single sided)	.75/ea*		.75
8 ½ x 14 paper (double sided)	1.50/ea*		1.50
11 x 17 paper (single sided)	1.00/ea*		1.00
11 x 17 paper (double sided)	2.00/ea*		2.00
Facsimile	\$1/page + \$1 for phone call*	N/A	\$1/page + \$1 for phone call*

SCHEDULE “C”

DEVELOPMENT SERVICES – PLANNING / CIVIC ADDRESSING

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
PLANNING			
Minor Variance	\$885	N/A	\$885
Reapplication of a Minor Variance: to correct a technical issue with the approval within 1 year of the previous approval	\$324	N/A	\$324
Minor Variance related to an Outdoor Wood Burning Furnace	\$324	N/A	\$324
Site Plan Control (for the approval of plans or drawings of buildings, structures, facilities or works sought to be undertaken in a Site Plan Control Area)			
i) Residential (deck only)	\$391	N/A	\$391
ii) Residential	\$804		\$804
iii) Commercial	\$1031		\$1031
Site Plan Amendment (for amendment of site plans implemented within the time period of the active Zoning By-Law)			
< 1,000 sq. ft.	\$391	N/A	\$391
> 1,000 sq. ft.	\$558		\$558
Combined Minor Variance and Site Plan	\$1162	N/A	\$1162
Municipal Review of Land Severance	\$674	N/A	\$674
Plan of Subdivision/Condominium Review			
i) To Draft Approval Stage	\$3734	N/A	\$3734
ii) Clearance of Conditions (per phase)	\$1584		\$1584
Official Plan Amendment for Township Official Plan or Review of United Counties of Leeds & Grenville Official Plan (not including the cost of review by the United Counties)	\$2449	N/A	\$2449
Zoning By-Law Amendment	\$1469	N/A	\$1469
Zoning By-Law Amendment for the establishment of a Garden Suite as defined under the Planning Act	\$555	N/A	\$555
Zoning By-Law Amendment that stems from a condition of severance approval	\$903	N/A	\$903
Combined Amendment of Official Plan and Zoning By-Law OR Combined Amendment of Township Official Plan and Review of Amendment to United Counties of Leeds & Grenville Official Plan Amendment	\$2805	N/A	\$2805
Removal of a Holding Designation from a Zoning By-Law	\$708	N/A	\$708
Zoning Certificate	\$133	N/A	\$133
Agreement to Amend a Subdivision Agreement	\$1419	N/A	\$1419
Written confirmation of status of any Planning or Zoning related Agreement	\$133	N/A	\$133
Written confirmation of Official Plan Designation	\$133	N/A	\$133
Septic Inspection Fee (required for Severance Applications, and any other relevant Planning Applications)	\$133	N/A	\$133

SCHEDULE “C” continued

DEVELOPMENT SERVICES – PLANNING / CIVIC ADDRESSING

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
Mining & Aggregate Operations	\$14146	N/A	\$14146
File Search Fee	\$98	N/A	\$98
Municipal Consultation Form (for renewable energy projects)	\$2817	N/A	\$2817
Review of Requests for Resolution of Support regarding FIT Renewable Energy Projects	\$641	N/A	\$641
Review of Requests for Road Allowance Closure and Sale	\$679	N/A	\$679
Review of Requests for Agreements no associated to Planning Act Applications	\$679	N/A	\$679
Review of Requests for Deeming	\$679	N/A	\$679
Review of Requests for Part Lot Control Removal	\$679	N/A	\$679

- ❖ All of the above costs do not include the costs of services by independent consultants or services by others. These costs will be recovered as incurred by the Township

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
CIVIC ADDRESSING			
Civic Address Sign Post and blade (installed)	\$133	N/A	\$133
Post and blade (not installed)	\$34	N/A	\$34
Blade only (not installed)	\$21.50	N/A	\$21.50
Post only (not installed)	\$12.50	N/A	\$12.50

SCHEDULE “D”

PUBLIC WORKS - ENVIRONMENTAL SERVICES

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
Bagged Household Waste	\$222.00 / tonne*	N/A	\$222.00
Commercial Rate for Bagged Waste	\$222.00 / tonne*	N/A	\$222.00
Construction Material	\$222.00 / tonne*	N/A	\$222.00
Tires (on the rim - car/truck)	\$222.00 / tonne*	N/A	\$222.00
Tires (on the rim - tractor)	\$222.00 / tonne*	N/A	\$222.00
Brush/Tree Wood	\$222.00 / tonne*	N/A	\$222.00
Recycling	Free		
Compost	Free		
Christmas Trees	Free		
Scrap Metal (washer, dryer, fridge, stove, BBQ, hot water tank heater, etc)	Free		
All Tires (off the rim & clean)	Free		
All other materials	\$222.00 / tonne*	N/A	\$222.00
Bag Tag	\$2.50*	N/A	\$2.50
Special Non-Profit Bag Tags (community groups, etc)	Free (60 tags)		
Minimum fee for all waste entering landfill site	\$10.00*	N/A	\$10.00

SCHEDULE "E"

PUBLIC WORKS – MUNICIPAL PROPERTIES / ROADS

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
MUNICIPAL PROPERTIES			
Harbour Fees			
* First 2 hours of daily docking are free			
Daily	\$1.00/ft	\$.13	\$1.13
Monthly (Reserved Slip)	\$15.00/ft	\$1.95	\$16.95
Seasonal (Reserved Slip)	\$48.00/ft	\$6.24	\$54.24
Commercial Fleet Mooring			
* Available at Portland only			
* Fleet must include minimum of three 27' corporately registered boats			
* Not reserved slips; all other services user pay			
Seasonal	\$2.50/ft	\$.33	\$2.83
Newboro Harbour Launching	Free		
Newboro Harbour Parking			
Vehicle Parking	\$3.00/Day	\$.39	\$3.39
Seasonal Vehicle Parking	\$180	\$23.40	\$203.40
Seasonal Trailer Parking	\$100	\$13	\$113
Portland Shire Property Parking	\$3.00/day	\$.39	\$3.39
ROADS			
Entrance Permit			
Residential	\$168	N/A	\$168
Commercial	\$224	N/A	\$224
Installation of non-regulatory sign	\$168	N/A	\$168

SCHEDULE “F”

FIRE DEPARTMENT SERVICES

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
INSPECTION FEES			
Written replies to requests for outstanding inspection orders	\$78	N/A	\$78
Fire Code Violation Inspection Fee (requests where tenants have concerns, if deficiency exists, billed to property owner, if unpaid to be added to the municipal property taxes)	\$133	N/A	\$133
Fire File Search	\$110	N/A	\$110
Fire Synopsis Report (for insurance companies/Lawyers)	\$110	N/A	\$110
Inspection for Letters of Compliance (for businesses to meet other licensing requirements ie: Day Care Facilities, Commercial Ventures, Dry Goods, Chip Wagons, Restaurants, Lumberyards, Tourist Facilities)	\$110	N/A	\$110
Inspection and Letter for Liquor Licensing or Occupancy Load	\$110	N/A	\$110
Consultation with Engineers and Review of Propane RSMP review as part of Ontario Regulation 211/01, Propane Storage and Handling			
For anything > 2000 US water gallons	\$1114	N/A	\$1114
For anything < 2000 US water gallons	\$335	N/A	\$335
Re-Inspection (due to not being prepared or lacking paperwork)	\$51	N/A	\$51
Burn Site Inspection (with permit)	\$56	N/A	\$56
SERVICES			
Open Air Burn Permit	\$10*	N/A	\$10
False Alarm (within calendar year)			
1 st offence	No Charge		No Charge
2 nd offence	\$150*	N/A	\$150
Additional	\$300*		\$300
Control a Fire (expenses for which a person may be liable to cover the cost of sufficient personnel and equipment: Per Vehicle)			
a) First hour or part thereof	Actual Cost	N/A	Actual Cost
b) Subsequent half hour or part thereof	Actual Cost		Actual Cost
Emergency Response to:			
a) An incident involving a vehicle covered under the Highway Traffic Act, on any Township or County roadway or any private lane	\$450/vehicle for 1st hour*	N/A	\$450/vehicle for 1st hour*
b) Any incident involving hazardous materials on any Township or County roadway or any private lane, on any property within the municipality or any lake, river, stream or water course.	\$225/ vehicle for each subsequent ½ hr. or part thereof*		\$225/ vehicle for each subsequent ½ hr. or part thereof*

SCHEDULE “G”

COMMUNITY AND LEISURE SERVICES

INSURANCE: All rentals require either an additional \$25 for insurance or a Certificate of Certificate of Insurance for \$1 Million Dollars naming Township as additional insured

FEE DESCRIPTION	JANUARY 1, 2019	HST	Total
HALL RENTALS – TOWNSHIP RESIDENTS			
<u>Unlicensed Events</u>			
• Full Day – Full Use of Hall	\$144.25	\$18.75	\$163
• ½ Day (4 hours or less) – Full Use of Hall	\$53.99	\$7.01	\$61
<u>Licensed Events</u>			
• Full Day - Full Use of Hall	\$257.52	\$33.48	\$291
• ½ Day (4 hours or less) – Full Use of Hall	\$53.99	\$7.01	\$61
Daily use for bridge, euchre, etc. – Full Hall (must be under the auspices of the Department of Community & Leisure Services)	\$2.00/person*	\$.26	\$2.25
Non-Profit Organizations/Registered Charities: (see definition below)	FREE	N/A	FREE
HALL RENTALS – NON-RESIDENTS			
<u>Unlicensed Events</u>			
• Full Day – Full Use of Hall	\$215.05	\$27.95	\$243
• ½ Day (4 hours or less) – Full Use of Hall	\$71.69	\$9.31	\$81
<u>Licensed Events</u>			
• Full Day - Full Use of Hall	\$287.61	\$37.39	\$325
• ½ Day (4 hours or less) – Full Use of Hall	\$71.69	\$9.31	\$81
Daily use for bridge, euchre, etc. – Full Hall (must be under the auspices of the Department of Community & Leisure Services)	\$3.00/person*	.39	\$3.40
Non-Profit Organizations/Registered Charities: (See definition below)	FREE	N/A	FREE

Table/Chair Set up/Take Down by Booking Agent (All Halls)	\$20.00	N/A	\$20.00
ELGIN MUNICIPAL COMPLEX Use of Projector and screen	\$15.00*	N/A	\$15.00
NORTH CROSBY HALL Use of Projector and screen and/or large screen tv and/or BBQ	\$15.00* each	N/A	\$15.00
PORTLAND COMMUNITY HALL Use of Projector and screen	\$15.00*	N/A	\$15.00
SOUTH ELMSLEY HALL Use of PA system, screen	\$15.00*	N/A	\$15.00
Rideau Lakes Day Camp Registration Fees	\$156.00*	N/A	\$156.00
Rideau Lakes Day Camp Bus Fees	\$6.00/child/day*	N/A	\$6.00/child/day*
Ball Diamond and Soccer Pitches	No Charge		

For the Purposes of Hall Rentals Fees as outlined in the User Fee By-Law Schedule 'G', the following definitions apply:

Non-profit Organizations:

Non-profit organizations are associations, clubs, or societies that are not charities and are organized and operated exclusively for social welfare, civic improvement, pleasure, recreation, or any other purpose except profit.

Registered Charities:

Registered charities are charitable organizations, public foundations, or private foundations that are created and resident in Canada. They must use their resources for charitable activities and have charitable purposes that fall into one or more of the follow categories:

- The relief of poverty
- The advancement of education
- The advancement of religion
- Other purposes that benefit the community

This definition excludes all non-registered groups that do not fall under the umbrella of the Township.